



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Caraga Administrative Region  
**SCHOOLS DIVISION OF SURIGAO CITY**  
M. Ortiz St., Brgy. Washington, Surigao City



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**DIVISION MEMORANDUM**

No. 421, s. 2019

TO : Assistant Schools Division Superintendent  
Division CID Chief  
Division SGOD Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
This Division



FROM : **KAREN L. GALANIDA, PhD, CESO VI**  
Schools Division Superintendent

SUBJECT : **ADDENDUM TO DIVISION MEMORANDUM NO. 418, S. 2019 RE:  
123<sup>rd</sup> DEATH ANNIVERSARY OF DR. JOSE P. RIZAL**

DATE : December 19, 2019

1. In relation to the 123<sup>rd</sup> Death Anniversary of Dr. Jose P. Rizal, all teachers shall be entitled of one (1) day service credit in accordance to DepEd Order No. 53, s. 2003. On the other hand, all non-teaching personnel shall be given one (1) day Compensatory Time-Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) joint Circular No. 2, s. 2004.
2. All other provisions are still in effect.
3. Immediate dissemination and compliance of this Memorandum is highly desired.

Reference: *DM No. 418, s. 2019*

To be indicated in the PERPETUAL INDEX under the following subjects:

RIZAL DAY      CELEBRATIONS      PROGRAMS AND ACTIVITIES

CID-mlp/12.19.2019

**We serve with GOD... (Goodness, Openness, Dignity)**