



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
SCHOOLS DIVISION OFFICE OF SURIGAO CITY
Surigao City



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December 16, 2019

DIVISION MEMORANDUM

No. 424 s. 2019

TO : Assistant Schools Division Superintendent
Chiefs- SGOD and CID
Education Program Supervisors – SGOD and CID
PSDSs of the 10 Districts
Select Non-teaching personnel
SMME and HRD staff
This Division

FROM : **KAREN L. GALANIDA, PhD., CESO VI**
Schools Division Superintendent

SUBJECT : **CAPACITY BUILDING FOR CERTIFIED DIVISION
QATAME ASSOCIATES : Batch 2**



In the context of the Department of Education, trainings are both assessed and quality assured through Quality Assurance, Technical Assistance, Monitoring and Evaluation (QATAME). The improvement of the capacity of teachers, education leaders, and other DepEd personnel is one of the major items in the annual DepEd budget. Nonetheless, there is a need to assess how these trainings were crafted and conducted to maximize the resources utilized and spent for the trainings.

Regional Memorandum No. 223, s. 2018 dated April 1, 2018 entitled Policy on the Implementation of Quality Assurance, Technical Assistance, Monitoring and Evaluation (QATAME) in the Region, formally established QATAME as a Regional Policy. QATAME shall be implemented in all trainings, seminar-workshops and other related activities in the Department of Education in the twelve (12) Schools Division Offices and the Regional Office.

With these mandates from the Central Office, to the Regional Office this Division will conduct a **CAPACITY BUILDING FOR CERTIFIED DIVISION QATAME ASSOCIATES : Batch 2** on **December 26-28, 2019** at **E.Y. Miner Suites, Borommeo St., Surigao City**.

This activity aims to ensure that quality learning programs and activities are planned based on valid and reliable needs assessment procedures, designed and developed according to established standards and managed and delivered efficiently and effectively to all participants. Specifically, this aims to :

- capacitate select teaching, teaching-related and non-teaching personnel in the conduct of QATAME as feedback mechanism in the delivery of DepEd training programs;
- orient participants with the different QATAME tools and processes;

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- create Online Evaluation tools;
- simulate processes in giving evaluation feedbacks;
- increase the number/pool of QATAME associates for the different learning and development activities in the Division at various levels; and
- enforce standards in the conduct of L and D activities from the pre- planning phase to implementation or training proper and post-training phase.

Each of the ten (10) Districts in the Division must send two (2) teachers, two (2) School Heads and one (1) AdAs II. **Names of the District participants must be submitted to the School Management Monitoring and Evaluation (SMME) of the Schools Governance and Operations Division (SGOD) on or before December 20, 2020.** In addition, the thirty (30) participants from the Division Office are pooled from the different sections of the three Functional Divisions : OSDS, CID and SGOD. *Please refer to Attachment 1 for the list of participants from the Division Office.*

Participants are requested to bring a laptop, and their own Wi-Fi or Broadband connection, if possible, to be utilized for the hands-on /workshop activity on the second day and for the Simulation activity on the third day.

Immediate dissemination of this memorandum is desired.

Attachment 1. List of Participants from the Division Office to the Capacity Building for Certified Division QATAME Associates : Batch 2

No.	Name		Gender	Designation	Functional Division	Section
1	Dr.	Tessie C. Dolores	F	Education Program Supervisor	CID	
2	Dr.	Marino L. Pamogas	F	Education Program Supervisor	CID	
3	Dr.	Marilytte N. Ensomo	F	Education Program Supervisor	CID	
4		Marcelino D. Borja	M	Public Schools District Supervisor	CID	
5	Dr.	Noemi D. Lim	F	Education Program Supervisor	CID	
6		Ricky L. Pedralba	M	Education Program Supervisor	CID	
7	Dr.	Filipina F. Meehleib	F	Education Program Supervisor	CID	
8	Dr.	Linda T. Geraldino	F	Education Program Supervisor	CID	
9	Dr.	Inday Robbie A. Cubillan	F	Public Schools District Supervisor	CID	
10		Claire Eloise V. Ortega	F	Public Schools District Supervisor	CID	
11	Atty.	Salvador V. Acedilla	M	Public Schools District Supervisor	CID	
12	Dr.	Vonn B. Fabello	M	Public Schools District Supervisor	CID	
13	Dr.	Angeline R. Villazor	F	Public Schools District Supervisor	CID	
14	Dr.	Sammy D. Altres	M	Public Schools District Supervisor	CID	
15		Zosimo H. Lopez, Jr.	M	Public Schools District Supervisor	CID	
16		Alejandro O. Ignalig	M	Public Schools District Supervisor	CID	
17	Dr.	Thelma T. Tolentino	F	Public Schools District Supervisor	CID	
18		Fritzie Gay S. Lusica	F	Senior Education Program Specialist -	SGOD	PRU
19		Estela P. Siega	F	Education Program Specialist II	SGOD	SOCMOB
20		Lucille L. Viajar	F	Education Program Specialist II	CID	ALS
21		Armie Judie Daro	F	Education Program Specialist II	CID	ALS
22		Christian Bryan M. Bonono	M	Nurse II	SGOD	Health
23		Paul Andrew A. Tremedal	M	PDO - II	CID	LRMDS
24	Engr.	Johnmark L. Gorgonio	M	PDO - II	SGOD	DRRM
25		Robert G. Babatugon	M	ADMINISTRATIVE ASSISTANT III	OSDS	Cash
26		Maria Korina A. Mijares	F	ADMINISTRATIVE ASSISTANT III	OSDS	Records
27		Maureen Aristan	F	ADMINISTRATIVE ASSISTANT III	OSDS	Acntg.
28		Mia Madelette O. Martinez	F	ADMINISTRATIVE ASSISTANT III	OSDS	Acntg.
29		Oliver B. Toraja	M	ADMINISTRATIVE ASSISTANT II	OSDS	Admin
30		Shielly E. Villamero	F	ADMINISTRATIVE ASSISTANT II	OSDS	Legal

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