



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

January 14, 2020

DIVISION MEMORANDUM
NO. 12 s. 2020



**CONSULTATIVE MEETING CUM SCHOOL-BASED MANAGEMENT (SBM) IMPLEMENTATION
REVIEW**

TO: Asst. Schools Division Superintendent
Chief- School Governance and Operation Division
Chief- Curriculum Implementation Division
School Heads ,Public Elementary and Secondary Schools
This Division

1. To further strengthen the School-Based Management (SBM) practice and re-emphasize the centrality of the learners and the involvement of relevant community basic education service delivery of the learners and the involvement of relevant community basic education this office shall conduct a One-Day Consultative Meeting cum School- Based Management (SBM) Implementation Review on January 23, 2020 at New Jakelou , Narciso St. Surigao City.
2. This activity aims to:
 1. Re-orient school heads specially the new assigned ones on DO 83 s. 2012. Revised SBM Framework, Assessment Process and Tool (APAT)
 2. Determine the level of the SBM practice of the school.
 3. Improve the SBM support systems through intervention that the school may introduce.
 4. Provide the school a sound basis on which to establish its plan of action.
3. Participants to this activity are all Public Schools District Supervisors (PSDS) and Public Elementary and Secondary School Heads .
4. School Heads - participants are required to bring their Approved SIP , 2019 and 2020 Approved AIPs, Accomplished 2019 Year End (AIP) Project Monitoring Report Form SR (May 2019) and the SBM Self Assessment (60%) . Public Schools District Supervisors are required to bring their laptop.
5. One lunch and two snacks shall be served charged to Division INSET fund while travelling expenses of the participants shall be charged to school MOOE funds.
6. Attendance of participants (no proxy unless for valid reason) highly appreciated.


KAREN L. GALANIDA, PhD.,CESO V
Schools Division Superintendent