

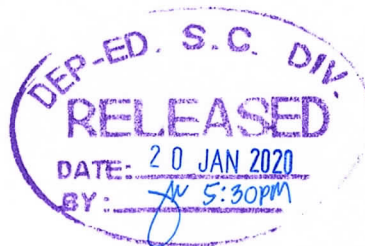


Republic of the Philippines  
**Department of Education**  
REGION XIII – CARAGA  
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

DIVISION MEMORANDUM  
NO. 19, S. 2020

FOR : **CID Chief**  
**Division Senior High School Focal**  
**Secondary School Heads**

FROM : *[Signature]*  
**KAREN L. GALANIDA, PhD, CESO VI**  
**Schools Division Superintendent**



SUBJECT : **SUBMISSION OF BILLING STATEMENTS FOR JOINT DELIVERY**  
**VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL**  
**VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP-TVL) FOR**  
**SCHOOL YEAR 2019 - 2020**

DATE : **January 20, 2020**

In reference to Regional Memorandum No. 008 s. 2020, the field is hereby informed that the deadline of the submission of billing documents for JDVP – TVL 2019 – 2020 at the Regional Office is **January 27, 2020**. Hence, this division sets **January 22, 2020** as the deadline for the submission at the Division Office.

School Heads of JDVP beneficiaries should ensure that the following annexes are complete upon forwarding at the Division Office:

Annex 3a	Scanned Copy
Annex 4	Scanned Copy
Annex 5	Scanned Copy
Annex 6	Scanned Copy
Annex 7	Scanned Copy
Annex 8a	Hard Copy (4 copies)
Annex 8b	Hard Copy (4 copies)
Annex 10	Hard Copy (4 copies)

School JDVP Coordinators are requested to bring the billing documents at the Division Office on **January 20, 2020** at **3:00 o'clock pm** for checking purposes.

Expenses incurred shall be charged to local funds subject to the usual accounting rules and regulations.

Immediate dissemination of this Memorandum to all concerned is highly desired.

Encl: none  
Reference: RM 008, s. 2020  
To be indicated in the Perpetual Index under the following subjects:  
BILLING DOCUMENTS      JDVP      SHS TVL

KLG/ndl '1/20/20



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