



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Caraga Administrative Region
SCHOOLS DIVISION OFFICE OF SURIGAO CITY
 Surigao City

DIVISION MEMORANDUM

February 12, 2020

No. 51 s. 2020

To : **Assistant Schools Division Superintendent**
CID and SGOD Chiefs
All Education Program Supervisors / PSDSs
All Division School Heads
All Elementary and Secondary School Heads
 This Division

From : **KAREN L. GALANIDA, PhD, CESO VI**
 Schools Division Superintendent

Subject : **SUBMISSION OF 2020 PRE AND POST PHIL-IRI REPORTS**

- Per Regional Memorandum No. 522, S. 2019, the field is hereby informed of the submission of the School and District Pre and Post Phil-IRI Reports on February 18, 2020.
- Only district consolidated reports are required to be submitted to the Division Reading Coordinator in English in both hard and soft copies.
- Only Forms 1, 2, 5, 6, 8 need to be filled in per school, and to be consolidated in the district. Signatories shall follow the following changes:

Form	School	District
Form 1	Noted: From SDS to School Head	Noted: PSDS
Forms 2, 5, 6, 8	Prepared by: From Division Reading Coordinator to School Reading Coordinator	Prepared by: From Division Reading Coordinator to District Reading Coordinator
Forms 2, 5, 6, 8	Noted: From SDS to School Head	Noted: From SDS to School Head

- A brief clarificatory meeting of the District Reading coordinators will also done at 3:00 o'clock PM on February 21, 2020 at the Division Function Hall (3rd Floor of the SDO Main Building).
- Immediate dissemination of and strict compliance of this memorandum is hereby directed.

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2/12/2020



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