



Republic of the Philippines
Department of Education
REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



February 14, 2020

DIVISION MEMORANDUM

No. **54** , s. 2020

CONDUCT OF THE 2019-2020 DIVISION UNIFIED ACHIEVEMENT/POST TEST FOR GRADES 3, 6 AND 10

TO: **Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Principals/School Heads
This Division**

1. Pursuant to DepEd Order No. 8, series 2015 entitled Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program and our desire to assess the proper management of the K to 12 Basic Education Program and to improve the performance of the National Achievement Test (NAT) results of every school and Division, this Office will conduct the **Division Unified Achievement/Post Test for Grades 3, 6, and 10 for the School Year 2019-2020 on March 2-6, 2020.**
2. The same validated Test Questions with its Table of Specifications (TOS) and Key Answers for English, Science, Mathematics, Filipino and Araling Panlipunan subjects developed by selected Division Pool of Teacher-Test Writers and Education Program Supervisors utilized during the conduct of the Division Unified Diagnostic Test last July 25-30, 2020 will be used in the said Achievement Test.
3. Strict and religious conduct of the Achievement/Post Test is hereby desired. Thus, District Achievement Test Team is organized to be chaired by PSDS and be assisted by School Heads/Principals, District Staff (Property Custodian, IT, DALC, etc.) who will serve as Room Examiners. In the case of big schools, teachers from higher or lower grade levels are suggested to be the additional Room Examiners. Room Examiners/District Team will then facilitate the checking and Item Analysis of the Answer Sheets.
4. To familiarize and prepare the pupils and students in the future conduct of Early Language, Literacy and Numeracy Assessment (ELLNA) and National Achievement Test (NAT), it is suggested that the Answer Sheets to be used by examinees is patterned after the Bureau of Education Assessment's (BEA) Answer Sheets.
5. A District consolidated copy of the schedule on the conduct of the Division Unified Achievement Test is to be submitted on or before March 2, 2020 to the Office of the CID and SGOD Chiefs.

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6. Education Program Supervisors in coordination with SGOD Monitoring and Evaluation Staff will monitor the conduct of the said Test.
7. Diagnostic and Achievement Test Results such as MPS and Least Learned Competencies (bottom three [3]) of every school should be submitted in the District for consolidation and likewise submitted to the Office of the CID on or before March 20, 2020.
8. All expenses incurred in the conduct of the Division Achievement Test are chargeable against the school MOOE fund.
9. Immediate and wide dissemination of this Memorandum is desired.

K. Galanida
KAREN L. GALANIDA, PhD, CESO VI
Schools Division Superintendent

To be indicated in the PERPETUAL INDEX under the following subjects:
ACHIEVEMENT TEACHERS TEST

