



Republic of the Philippines  
**Department of Education**  
REGION XIII – CARAGA  
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

February 17, 2020

**DIVISION MEMORANDUM**

No. 60, s. 2020

To : Assistant Schools Division Superintendent  
CID Chief  
Secondary School Heads  
This Division

**COORDINATION MEETING FOR THE CONDUCT OF DIVISION PROJECT 3KM**

1. In view of the conduct of the Division Project 3KM to be hosted by Senior High School on March 5 and 6, a Coordination Meeting for the Conduct of Division Project 3KM is called for on February 18, 2020 at the Division Function Hall, 3<sup>rd</sup> Floor, Division Office.
2. The participants are the Secondary School Heads and the Division Senior High School Focal Person.
3. Expenses incurred shall be charged to Division INSET Funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is highly desired.

  
**KAREN L. GALANIDA, PhD, CESO VI**  
Schools Division Superintendent

Encl: none

To be indicated in the Perpetual Index under the following subjects:  
POLICY                      SCHOOLS                      SENIOR HIGH SCHOOL

ndl 2/17/20



Address: M. Ortiz St., Brgy. Washington, Surigao City, Surigao del Norte  
Telephone No.: (086) 826-3075  
Email: [surigao.city@deped.gov.ph](mailto:surigao.city@deped.gov.ph)