



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



February 27, 2020

DIVISION MEMORANDUM

No. 80, s. 2020

WOMEN'S MONTH CELEBRATION 2020

TO : Assistant Schools Division Superintendent
Chief, Schools Governance and Operations Division (SGOD)
Chief, Curriculum Implementation Division (CID)
This Division

1. The **National Women's Month Celebration (NWMC) every March** is part of the worldwide observance of the International Women's Day (IWD). In 2017, the Philippine Commission on Women (PCW) Board Members and Inter-Agency Technical Working Group identified the NWMC theme "We Make Change Work for Women", which shall be used from 2017-2022, that highlights the empowerment of women as active contributors to and claimholders of development. This pursuit of development is also anchored on the commitment of "Malasakit at Pagbabago" or "True Compassion and Real Change". (pcw.gov.ph/WomenMakeChange2018)
2. The said observance was nationally made through (1) *Proclamation No. 224, s. 1998* declaring the **1st week of March each year as Women's Week** and **March 8 as Women's Rights and International Peace Day**; (2) *Proclamation No. 227, s. 1988* providing for the observance of the **Month of March as Women's Role in History Month**; and (3) *Republic Act No. 6949, s. 1990* declaring **March 8 of every year as National Women's Day**.
3. Relative to the foregoing facts and honored legal principles, the Provincial and City Government of Surigao invited us once again through the Provincial and City Gender and Development Coordinating Council (P/CGADCC) to be part of the said celebration being a member of the same. Thus, this Schools Division Office (SDO) has deemed that a continuous drive for women empowerment awareness must be participated thereto by select human resource of our SDO.
4. All Heads or In-Charge from sixty-five (65) elementary and twenty-two (22) secondary schools, SDO Section Heads, and select school and SDO human resource are required to participate on the activities;
 - ❖ **Kick-off** on Monday, **March 2, 2020**
 - ❖ **Culminating** program on Monday, **March 31, 2020**

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
(086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph



Republic of the Philippines
Department of Education
 CARAGA REGION
 SCHOOLS DIVISION OFFICE OF SURIGAO CITY

5. However, the School Heads or School-In-Charge must ensure the **observance no-disruption-of-classes policy** stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*;
6. To ensure Gender and Development (GAD) perspective mainstreaming in our policies, activities, and strategies, hereunder are other essential details of the activities, to wit:

ACTIVITY	PARTICULARS	SPECIFIC INSTRUCTION
A. Simultaneous hanging of advocacy tarpaulin	Date : March 2, 2020, Monday Time : 9:30 in the morning Venue : School or SDO main gate	<input checked="" type="checkbox"/> All 65 elementary and 22 secondary schools and SDO must procure and produce the advocacy tarpaulin respectively. <input checked="" type="checkbox"/> Advocacy tarpaulin design hard copy is herein enclosed labeled as <i>Enclosure No. 1 of Division Memorandum No. , s. 2020.</i> <input checked="" type="checkbox"/> Advocacy tarpaulin design soft copy will be uploaded at the SDO official Facebook Page (DepEd Surigao City) or may download it from the PCW official website at www.pcw.gov.ph . <input checked="" type="checkbox"/> The tarpaulin and incidental expenses to be incurred on this activity shall be charged to School and Division Maintenance and Other Operating Expenses (MOOEs) subject to the usual government accounting and auditing rules and regulations.
B. Kick-off	Date : Monday, March 2, 2020 Attire : Upper: Latest SDO Poloshirt Lower: White pants	

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
 (086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

ACTIVITY	PARTICULARS	SPECIFIC INSTRUCTION
Flag Raising	Time : 7:30 in the morning Venue : City Hall facade	
Motorcade	Time : 8:00 in the morning	<input checked="" type="checkbox"/> Those with personal vehicles are encouraged to share for the use of the attendees.
Opening Program	Time : 9:00 in the morning Venue: Provincial Convention Center	
Tabo sa City Hall	Time : Whole morning Venue: City Hall Compound	
C. I Love Surigao Fun Run	Date : Sunday, March 8, 2020	<input checked="" type="checkbox"/> Registration Fee: Php 450.00
D. Culminating Program	Date : Monday, March 30, 2020 Time : 8:00 in the morning Venue : GO Negosyo Center, Capitol Compound	<input checked="" type="checkbox"/> Any available human resource of the SDO is encouraged to attend.

7. To further our support and participation on the advocacy, we will share the talents of Surigao City National High School (SCNHS) Chorale for the Invocation and Pambansang Awit and Rowena L. Salas, RGC, RPsy, RPM as the Resource Person for Mental Health during the opening program.
8. The said learners must be accompanied by a teacher and he or she must strictly observe the following:
- 8.1 Parental/Guardian Consent and Waiver Form is to be required (see Enclosure 2 for the pro forma);
 - 8.2 No Parental/Guardian Consent and Waiver Form would mean non-attendance of the Chorale member.

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
(086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph

We serve with Goodness, Openness, and Dignity



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY




- 8.3 Attendance of the Chorale members shall be strictly accounted during the whole duration of the activity by the assigned teacher as chaperone;
 - 8.4 Asking for permission from the Teacher-Chaperone to leave the activity venue is strictly prohibited;
 - 8.5 No Chorale member shall be allowed to go home ahead of schedule unless otherwise deemed extremely necessary; and
 - 8.6 All Chorale members including the Teacher-Chaperone must depart from the venue after the activity.
9. The attendees are required to duly fill out the Attendance Sheet (AS) to be prepared by the following GAD Focal Point System (GFPS) members:
- ❖ School Level - School-Based GFPS Secretariat Head
 - ❖ SDO Level - SDO-Based GFPS Secretariat Head
10. The soft copy of the gender-responsive AS pro forma will be uploaded at the SDO official Facebook Page (DepEd Surigao City) together with this DM or such will be obtained from Ms. Farrah C. Coniate, SDO-Based GFPS Secretariat Head.
11. Any activities attended must be supported with a duly filled out Locator's Slip, AS and a maximum of two (2) photographs per activity for Mode of Verification (MOV) as part of the attachments to the GAD Accomplishment Report (GAR).
12. Soft copy of the photographs shall be electronically sent to surigao.city.personnel@gmail.com and the hard copy of the duly filled out AS shall be submitted at the Personnel Unit (PS).
13. Moreover, we will also observe **"Purple Friday"** of which all SDO human resource must sport purple colored apparel and or accessories *every Friday* for the whole month of *March* to show our support on the call to advance women's rights, gender equality, and end discrimination against women.
14. For more details, all concerned may coordinate with Ms. Coniate at the PS or call mobile number (0951) 686-5073.
15. Immediate dissemination of and strict compliance of this Memorandum is directed.


KAREN L. GALANIDA, PhD, CESO VI
Schools Division Superintendent

KLG/fcc

02/27/2020



 M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
 (086) 826-3075, 826-8931, and 826-1268
 surigao.city@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Enclosure/s: 1 (as stated)

Reference/s : Proclamation No. 224, s. 1988, Proclamation No. 227, s. 1988,
Republic Act 6949, s. 1990, and Letter of Invitation from the Provincial and City
Government of Surigao

To be indicated in the perpetual index:

**GAD Accomplishment Report (GAR)
Women's Month Celebration**

**GAD Advocacy
Women Empowerment**

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
(086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph



Republic of the Philippines
 Department of Education
 CARAGA REGION
 SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Enclosure 1 of Division Memorandum No. , s. 2020



2020 NATIONAL WOMEN'S MONTH STREAMER DESIGN

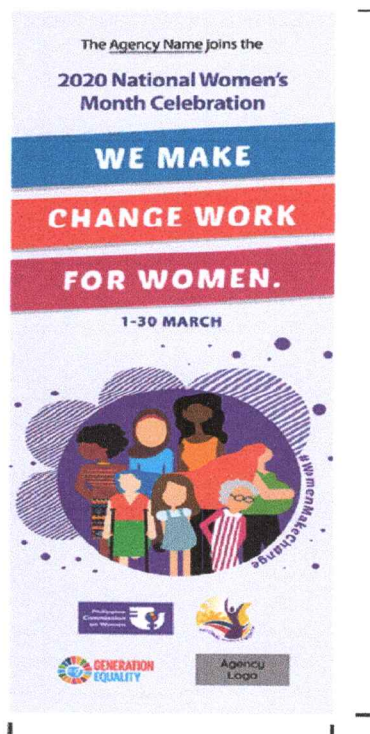
DESIGN 1 - LANDSCAPE



Height: 4ft

Width: 11ft

DESIGN 2 - PORTRAIT



Height: 11ft

Width: 4ft

FONTS:

The Agency name joins the - Myriad Pro Regular
 2020 National Women's - Myriad Pro Bold
 Month Celebration

WE MAKE CHANGE WORK - Poetsen One Regular
FOR WOMEN

NOTE:

- Use the photo (.jpg) or (.psd) file provided in preparing your agency tarpaulin
- Avoid placing any other design elements to maintain the integrity of the IEC material.
- The tarpaulin may be resized to fit agency posting spaces as long as the width-height proportioned is maintained.

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
 (086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Enclosure 2 of Division Memorandum No. _____, s. 2020

PARENTAL / GUARDIAN CONSENT AND WAIVER FORM

STUDENT'S PERSONAL INFORMATION:

Name: _____ Age: _____ years old Birthday: _____

Grade Level: _____ School: _____ Organization Representing: _____

Address: _____ Contact No.: _____ E-mail address: _____

Contact person in case of emergency: _____ Relationship: _____

Contact Number: _____

To the Office of the Superintendent:

The undersigned hereby gives permission to _____
(name of the child)

a Grade _____ student of _____ to participate in the opening program of **Women's**
(level) (name of school)

Month Celebration 2020 on Monday, March 2, 2020 at Provincial Convention Center, Barangay Washington, Surigao City, Surigao Del Norte Province.

I hereby authorize an adult in the person of the assigned School Representative to assist and accompany my child in participating in the said activity.

I have considered the benefits that my son/daughter will derive from his/her participation in this activity provided that the due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepEd personnel may not be held responsible for any untoward incidents that may happen which are beyond their control.

Signature Over Printed Name of Parent/Guardian

Date Signed

Signature Over Printed Name of Learner/Participant

Date Signed

Verified by:

Signature Over Printed Name of School Head

KLG/fcc

02/27/2020



M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province
(086) 826-3075, 826-8931, and 826-1268
surigao.city@deped.gov.ph