



Republic of the Philippines  
Department of Education  
Caraga Region

SCHOOLS DIVISION OFFICE OF SURIGAO CITY



April 13, 2020

DIVISION MEMORANDUM

No. 99, s. 2020

**STATE OF PUBLIC HEALTH SAFETY (SoPHS) DUE TO COVID-19 PANDEMIC:  
SECOND AMENDMENT ON INTERIM GUIDELINES FOR ALTERNATIVE WORK  
ARRANGEMENTS AND SUPPORT MECHANISMS FOR ALL HUMAN RESOURCE OF OUR  
SCHOOLS DIVISION OFFICE (SDO)**

**TO : Assistant Schools Division Superintendent  
Chief, Schools Governance and Operations Division (SGOD)  
Chief, Curriculum Implementation Division (CID)  
This Division**

- 1 Pursuant to **Regional Memorandum No. 185, s. 2020** entitled *Guidelines on the Implementation of Work Arrangement Pursuant to the Declaration of Caraga Region Under the Enhanced Community Quarantine*, the Division Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for All Human Resource of our Schools Division Office (SDO) is hereby given additional provisions, that this office must adhere to.
- 2 See attached **Annex A** for the *Prescribed Interim Work Arrangement (PIWA)* for SDO manpower adopting flexible on-site/off-site modality for the continuity of services focusing the **Mission/Non-Mission Essential Functions**.
- 3 In lieu of **Travel Pass (TP)**, a **Work Pass (WP)** shall be provided by the **Personnel Unit (PU)** in compliance with the City Local Government Unit's (LGU) documentary requirement to validate the PIWA. The **WP** shall be approved by the Schools Division Superintendent (SDS) thru the Officer-in-Charge (OIC).
- 4 All other provisions of DM No. 92, s. 2020 and DM No. 98, s. 2020 are still enforceable.
- 5 Immediate dissemination of and strict compliance of this Memorandum is directed.

*Karen L. Galanida*  
**KAREN L. GALANIDA, PhD, CESO VI**  
Schools Division Superintendent

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04/13/2020



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Enclosure/s: 0 (none)

Reference/s : Regional Memorandum No. 185, s. 2020

To be indicated in the Perpetual Index  
under the following subjects:

**HUMAN RESOURCE MANAGEMENT  
STATE OF PUBLIC HEALTH EMERGENCY  
ALTERNATIVE WORK ARRANGEMENTS**


**EMPLOYEES' WELFARE  
COVID-19  
SUPPORT MECHANISMS**

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ANNEX A

**Prescribed Interim Work Arrangement**

**A.** For human resource stationed or detailed in the **SDO main building** with working hours from eight o'clock in the morning (8:00 a.m.) to five o'clock in the afternoon (5:00 p.m.).

OFFICE / SECTION / UNIT	MONDAY 6 April	TUESDAY 7 April	WEDNESDAY 8 April	THURSDAY 9 April	FRIDAY 10 April	MONDAY 13 April	TUESDAY 14 April	WEDNESDAY 15 April	THURSDAY 16 April	FRIDAY 17 April
Schools Division Superintendent						GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	BORDAS, ARNAIZ CHEN CANTA	DEGRANO, KWENIKA JANE LETIM BORDAS, ARNAIZ CHEN CANTA	DEGRANO, KWENIKA JANE LETIM
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
	GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	BORDAS, ARNAIZ CHEN CANTA	DEGRANO, KWENIKA JANE LETIM BORDAS, ARNAIZ CHEN CANTA	DEGRANO, KWENIKA JANE LETIM	GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	GALANIDA, KAREN LASALA MORIAL, LILIBETH BULLO	DEGRANO, KWENIKA JANE LETIM BORDAS, ARNAIZ CHEN CANTA	DEGRANO, KWENIKA JANE LETIM BORDAS, ARNAIZ CHEN CANTA	Labor Day (Holiday)

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Assistant Schools Division Superintendent						BETITA, ROBERT SHERWIN SITTOY	BETITA, ROBERT SHERWIN SITTOY	ALMADEN, FLORENCE ESPANTO PLAZA, IVORY EDERA	ALMADEN, FLORENCE ESPANTO PLAZA, IVORY EDERA	
	MONDAY 20 April PLAZA, IVORY EDERA	TUESDAY 21 April PLAZA, IVORY EDERA	WEDNESDAY 22 April ALMADEN, FLORENCE ESPANTO BETITA, ROBERT SHERWIN SITTOY	THURSDAY 23 April ALMADEN, FLORENCE ESPANTO BETITA, ROBERT SHERWIN SITTOY	FRIDAY 24 April	MONDAY 27 April BETITA, ROBERT SHERWIN SITTOY	TUESDAY 28 April BETITA, ROBERT SHERWIN SITTOY	WEDNESDAY 29 April ALMADEN, FLORENCE ESPANTO PLAZA, IVORY EDERA	THURSDAY 30 April ALMADEN, FLORENCE ESPANTO PLAZA, IVORY EDERA	FRIDAY 1 May Labor Day (Holiday)

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Administrative Services						TORAJA, OLIVER BERSABAL	TORAJA, OLIVER BERSABAL			DUBLUIS, CHERRY DEMANAWA
Exempted:										
With pre-existing medical condition	MONDAY 20 April TORAJA, OLIVER BERSABAL	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April DUBLUIS, CHERRY DEMANAWA	MONDAY 27 April TORAJA, OLIVER BERSABAL	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April DUBLUIS, CHERRY DEMANAWA	FRIDAY 1 May Labor Day (Holiday)
SINDAY, GEMMA PEDISANI										

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Administrative Services - Cash						BABATUGON, ROBERT GIPAL GUYANO, LERIC ALIPAO	BABATUGON, ROBERT GIPAL GUYANO, LERIC ALIPAO RAVELO, MARIDETH VELEZ	RAVELO, MARIDETH VELEZ		VILLAPANDO, JOSEPHINE GONZALES
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
	BABATUGON, ROBERT GIPAL GUYANO, LERIC ALIPAO	GUYANO, LERIC ALIPAO GUYANO, LERIC ALIPAO		RAVELO, MARIDETH VELEZ	VILLAPANDO, JOSEPHINE GONZALES		VILLAPANDO, JOSEPHINE GONZALES	BABATUGON, ROBERT GIPAL	GUYANO, LERIC ALIPAO RAVELO, MARIDETH VELEZ	Labor Day (Holiday)





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Administrative Services Personnel						CONIATE, FARRAH CASANOVA	CONIATE, FARRAH CASANOVA	RAGANAS, MARY ROSE RANARIO	SOLIMANAN, LUCITA RAVELO	
Exempted:						BILLEDO, TRISHA JADE ALPOS	CRISOLOGO, EVELYN PLANDANO			
Job Order						TELLOR, JODILEN CAJES	TELLOR, JODILEN CAJES			
HAYO, JOLINA MERGULLAS (7 months pregnant)	MONDAY 20 April CONIATE, FARRAH CASANOVA TELLOR, JODILEN CAJES	TUESDAY 21 April TELLOR, JODILEN CAJES	WEDNESDAY 22 April RAGANAS, MARY ROSE RANARIO	THURSDAY 23 April SOLIMANAN, LUCITA RAVELO	FRIDAY 24 April BILLEDO, TRISHA JADE ALPOS	MONDAY 27 April CONIATE, FARRAH CASANOVA TELLOR, JODILEN CAJES	TUESDAY 28 April BILLEDO, TRISHA JADE ALPOS TELLOR, JODILEN CAJES	WEDNESDAY 29 April RAGANAS, MARY ROSE RANARIO	THURSDAY 30 April SOLIMANAN, LUCITA RAVELO	FRIDAY 1 May Labor Day (Holiday)

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Administrative Services - Records						VILLA-ABRILLE, MARIA FE GAMBA	VILLA-ABRILLE, MARIA FE GAMBA			
Exempted:	MONDAY 20 April VILLA-ABRILLE, MARIA FE GAMBA	TUESDAY 21 April VILLA-ABRILLE, MARIA FE GAMBA	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April VILLA-ABRILLE, MARIA FE GAMBA	TUESDAY 28 April VILLA-ABRILLE, MARIA FE GAMBA	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May Labor Day (Holiday)
With pre-existing medical condition										
PACULANANG, MARGIE OPHELIA ROSAS										

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Administrative Services General Services						YOAG, ALLAN CABRERA	YOAG, ALLAN CABRERA		YOAG, ALLAN CABRERA	LIMPOT, JOSE MORATA YOAG, ALLAN CABRERA
Exempted:										
61 years old	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
CRISPO, CARLOS SUBERE	PLAZA, ALBERTO CURISES	PLAZA, ALBERTO CURISES	PLAZA, ALBERTO CURISES	YOAG, ALLAN CABRERA	LIMPOT, JOSE MORATA YOAG, ALLAN CABRERA	PLAZA, ALBERTO CURISES	PLAZA, ALBERTO CURISES	YOAG, ALLAN CABRERA	LIMPOT, JOSE MORATA YOAG, ALLAN CABRERA	Labor Day (Holiday)





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Administrative Services General Services						CONGAYO, REY HADJI, RAMIR MAHINAY, WILFREDO L.	CONGAYO, REY HADJI, RAMIR MAHINAY, WILFREDO L.	ELANO, ELBEN	ELANO, ELBEN LICMOAN, ERNIE JOY	ELANO, ELBEN LICMOAN, ERNIE JOY
	Local School Board (LSB)									
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
	CONGAYO, REY HADJI, RAMIR	CONGAYO, REY HADJI, RAMIR MAHINAY, WILFREDO L.	ELANO, ELBEN MAHINAY, WILFREDO L.	ELANO, ELBEN LICMOAN, ERNIE JOY	ELANO, ELBEN LICMOAN, ERNIE JOY	CONGAYO, REY HADJI, RAMIR MAHINAY, WILFREDO L.	CONGAYO, REY HADJI, RAMIR MAHINAY, WILFREDO L.	ELANO, ELBEN LICMOAN, ERNIE JOY	ELANO, ELBEN LICMOAN, ERNIE JOY	Labor Day (Holiday)

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Finance Services Accounting						ARISTAN, MAUREEN NAIG, JANICE ESAGA	DELA PEÑA, MAYLEN SUMALINOG	MARTINEZ, MIA MADELETTE OMANDAM	REQUILLO, NAZARETH GENERAN	FEJE, MICHELLE MAMIRTO
Exempted: 63 years old SOLLOSO, IDA BALLADARES	MONDAY 20 April ARISTAN, MAUREEN	TUESDAY 21 April DELA PEÑA, MAYLEN SUMALINOG	WEDNESDAY 22 April NAIG, JANICE ESAGA	THURSDAY 23 April MARTINEZ, MIA MADELETTE OMANDAM FEJE, MICHELLE MAMIRTO	FRIDAY 24 April REQUILLO, NAZARETH GENERAN	MONDAY 27 April ARISTAN, MAUREEN MARTINEZ, MIA MADELETTE OMANDAM	TUESDAY 28 April DELA PEÑA, MAYLEN SUMALINOG	WEDNESDAY 29 April FEJE, MICHELLE MAMIRTO NAIG, JANICE ESAGA	THURSDAY 30 April REQUILLO, NAZARETH GENERAN	FRIDAY 1 May Labor Day (Holiday)

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Finance Services Budget Accounting						EDERA, KRISNA BESS DEDUMO	AGUILLON, MARIELLA ESSEL FLORES	ARGANA, MANUELITA ESPINOLA	PLACEROS, RENILA	PLACEROS, RENILA
	MONDAY 20 April EDERA, KRISNA BESS DEDUMO	TUESDAY 21 April AGUILLON, MARIELLA ESSEL FLORES	WEDNESDAY 22 April ARGANA, MANUELITA ESPINOLA	THURSDAY 23 April PLACEROS, RENILA	FRIDAY 24 April PLACEROS, RENILA	MONDAY 27 April AGUILLON, MARIELLA ESSEL FLORES	TUESDAY 28 April ARGANA, MANUELITA ESPINOLA	WEDNESDAY 29 April EDERA, KRISNA BESS DEDUMO	THURSDAY 30 April PLACEROS, RENILA	FRIDAY 1 May Labor Day (Holiday)

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Commission of Audit (COA)						ENCARNACION, MARCO PEARLO ALTAR	ENCARNACION, MARCO PEARLO ALTAR SULAPAS, MARISSA SULIMA	SULAPAS, MARISSA SULIMA	YBAÑEZ, MARK MICHAEL	YBAÑEZ, MARK MICHAEL
	MONDAY 20 April ENCARNACION, MARCO PEARLO ALTAR	TUESDAY 21 April ENCARNACION, MARCO PEARLO ALTAR SULAPAS, MARISSA SULIMA	WEDNESDAY 22 April SULAPAS, MARISSA SULIMA	THURSDAY 23 April YBAÑEZ, MARK MICHAEL	FRIDAY 24 April YBAÑEZ, MARK MICHAEL	MONDAY 27 April ENCARNACION, MARCO PEARLO ALTAR	TUESDAY 28 April ENCARNACION, MARCO PEARLO ALTAR SULAPAS, MARISSA SULIMA	WEDNESDAY 29 April SULAPAS, MARISSA SULIMA YBAÑEZ, MARK MICHAEL	THURSDAY 30 April YBAÑEZ, MARK MICHAEL	FRIDAY 1 May Labor Day (Holiday)

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Curriculum Implementation Division						TANTOY, CARLO PAGAPOLAR	TANTOY, CARLO PAGAPOLAR	TANTOY, CARLO PAGAPOLAR	TANTOY, CARLO PAGAPOLAR	
Exempted:						PAMOGAS, MARINO LIGAS				
60 years old GERALDINO, LINDA TAN	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
61 years old MEEHLEIB, FILIPINA FELICIANO			TANTOY, CARLO PAGAPOLAR	TANTOY, CARLO PAGAPOLAR				TANTOY, CARLO PAGAPOLAR	TANTOY, CARLO PAGAPOLAR	Labor Day (Holiday)
64 years old PAQUEO, JULIA TORRECAMPO										

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Curriculum Implementation Division  Local School Board (LSB)						LUMBRES, EVELYN TANTOY DARO, MARADETH	LUMBRES, EVELYN TANTOY DARO, MARADETH	FRONDOZO, JOSHUA ARREZA BETONIO, GENABABE DARO, MARADETH	ABARCA, LEBBEUS DELA CRUZ BETONIO, GENABABE BAYBAYON, RITCHEL DARO, MARADETH	BAYBAYON, RITCHEL
	MONDAY 20 April ABARCA, LEBBEUS DELA CRUZ LUMBRES, EVELYN TANTOY DARO, MARIDEETH	TUESDAY 21 April ABARCA, LEBBEUS DELA CRUZ LUMBRES, EVELYN TANTOY DARO, MARIDEETH	WEDNESDAY 22 April FRONDOZO, JOSHUA ARREZA BETONIO, GENABABE DARO, MARIDEETH	THURSDAY 23 April FRONDOZO, JOSHUA ARREZA BETONIO, GENABABE BAYBAYON, RITCHEL DARO, MARIDEETH	FRIDAY 24 April BAYBAYON, RITCHEL	MONDAY 27 April LUMBRES, EVELYN TANTOY BAYBAYON, RITCHEL DARO, MARIDEETH	TUESDAY 28 April LUMBRES, EVELYN TANTOY DARO, MARIDEETH	WEDNESDAY 29 April FRONDOZO, JOSHUA ARREZA BETONIO, GENABABE	THURSDAY 30 April ABARCA, LEBBEUS DELA CRUZ BETONIO, GENABABE BAYBAYON, RITCHEL	FRIDAY 1 May Labor Day (Holiday)

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Curriculum Implementation Division						TREMEDAL, PAUL ANDREW ADA				
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
Learning Resource Management and Development System										Labor Day (Holiday)

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Curriculum Implementation Division						DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
Alternative Learning System	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A		DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	DARO, ARMIE JUDIE DA-A	Labor Day (Holiday)

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Schools Governance Operations Division						LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA	LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA			
Exempted:										
7 months pregnant										
ABOY, WELYN JANE ELICO	MONDAY 20 April LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA	TUESDAY 21 April LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA	TUESDAY 28 April LARASE, ELIZABETH SERING ACLO, EMILY DENOSTA	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May Labor Day (Holiday)

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Education Facilities								ROCOLCOL, MIKE S.	ROCOLCOL, MIKE S.	CLEOFE, VON EUGENE FABREAG
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
			ROCOLCOL, MIKE S.	ROCOLCOL, MIKE S.	CLEOFE, VON EUGENE FABREAG		CLEOFE, VON EUGENE FABREAG	ROCOLCOL, MIKE S.	ROCOLCOL, MIKE S.	Labor Day (Holiday)

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Guidance Services						SALAS, ROWENA LINCUNA PONGCOL, JOBIE GESTA	PONGCOL, JOBIE GESTA			
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May <i>Labor Day (Holiday)</i>

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Human Resource Development							BESINGA, JEANIT CHUA APOLE, RICLANE	APOLE, RICLANE		
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
				APOLE, RICLANE	APOLE, RICLANE			APOLE, RICLANE	APOLE, RICLANE	Labor Day (Holiday)

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School Health and Nutrition – Dental						FELICIO, FAMELA GRACE SILVOSA	JIMENEZ, JOSEFINA LIMPOT		LIGTAS, JIMLYN	LIGTAS, JIMLYN
Exempted:	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
With pre-existing medical condition	FELICIO, FAMELA GRACE SILVOSA	JIMENEZ, JOSEFINA LIMPOT		LIGTAS, JIMLYN	LIGTAS, JIMLYN	FELICIO, FAMELA GRACE SILVOSA	JIMENEZ, JOSEFINA LIMPOT	LIGTAS, JIMLYN	LIGTAS, JIMLYN	Labor Day (Holiday)
<b>PERTACORTA, MANIVILLE ESPEJON</b>										

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School Health and Nutrition – Health							BONONO, CHRISTIAN BRYAN MONTOLO	FELICIO, MA. ADA LORRAINE SOLLOSO	BACOLOD, VIRGINIA COMPARATIVO	BALABA, IRENETTA ABEDEJOS
Exempted:	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
63 years old		BONONO, CHRISTIAN BRYAN MONTOLO	BACOLOD, VIRGINIA COMPARATIVO	FELICIO, MA. ADA LORRAINE SOLLOSO	BALABA, IRENETTA ABEDEJOS		BONONO, CHRISTIAN BRYAN MONTOLO	BACOLOD, VIRGINIA COMPARATIVO	BALABA, IRENETTA ABEDEJOS FELICIO, MA. ADA LORRAINE SOLLOSO	Labor Day (Holiday)
NAMUJAG, JEMBERTO MASAYA										





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School Management & Monitoring & Evaluation								NAMUAG, ANA NIJIN SUEBZON		
	MONDAY 20 April	TUESDAY 21 April	WEDNESDAY 22 April	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April	TUESDAY 28 April	WEDNESDAY 29 April	THURSDAY 30 April	FRIDAY 1 May
			NAMUAG, ANA NIJIN SUEBZON					NAMUAG, ANA NIJIN SUEBZON		Labor Day (Holiday)

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Socialization, Mobilization, and Networking (SMN)						CULTURA, RAQUEL GALOLO SITOY, JUNINE ACLO	CULTURA, RAQUEL GALOLO GORGONIO, JOHNMARK LONGOS SITOY, JUNINE ACLO	GORGONIO, JOHNMARK LONGOS SITOY, JUNINE ACLO		
	Exempted:									
8 months pregnant										
SIEGA, ESTELA PARPAN	MONDAY 20 April	TUESDAY 21 April GORGONIO, JOHNMARK LONGOS SITOY, JUNINE ACLO	WEDNESDAY 22 April GORGONIO, JOHNMARK LONGOS SITOY, JUNINE ACLO	THURSDAY 23 April	FRIDAY 24 April	MONDAY 27 April SITOY, JUNINE ACLO	TUESDAY 28 April GORGONIO, JOHNMARK LONGOS SITOY, JUNINE ACLO	WEDNESDAY 29 April GORGONIO, JOHNMARK LONGOS	THURSDAY 30 April	FRIDAY 1 May Labor Day (Holiday)

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