



Republic of the Philippines  
Department of Education  
Caraga Region

SCHOOLS DIVISION OFFICE OF SURIGAO CITY



July 2, 2020

DIVISION ADVISORY

No. 9 \_\_\_\_\_, s. 2020

**INVITATION TO A MEETING**

**TO : VANNIE TUBO BABATUGON, Administrative Assistant II**  
**ANN PATRICIA PALERO FELICIO, Administrative Assistant III**  
**GISILLE CAPILLANES GALGO, Administrative Assistant III**  
**CRISTINA LUGO GOTOSTOS, Administrative Assistant II**  
**JANETH CONSIGNA MAITEL, Administrative Assistant III**  
**RONNEL PONDOON RONQUILLO, Administrative Assistant II**  
**NESILAH LAMELA TAGHAP, Administrative Assistant III**  
**This Division**

- 1 Relative to your query for the grant of **FY 2018 Performance-Based Bonus (PBB)**, you are hereby formally invited for a meeting with our Assistant Schools Division Superintendent (ASDS) and Human Resource Management Officer II (HRMO) to properly and thoroughly discuss with you the matter pursuant to **DepEd Order No. 028, s. 2019** entitled *Guidelines on the Grant of the Performance-Based Bonus (PBB) to the Department of Education Employees and Officials for Fiscal Year 2018*.
- 2 Please be guided of the other essential details, to wit:
  - 2.1 When - July 2, 2020 at two o'clock in the afternoon (2:00 p.m.)
  - 2.2 Where - 3<sup>rd</sup> Floor SDO Function Hall
- 3 Immediate dissemination of and strict compliance of this advisory is directed.

  
**KAREN L. GALANIDA, PhD, CESO VI**  
Schools Division Superintendent *JLW*

KLG/fcc

07/02/2020



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*We serve with Goodness, Openness, and Dignity*