



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Department of Education, Schools Division of Surigao City Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Project	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PAP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Traveling Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	1,161,000.00	1,161,000.00	-	
	Training Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	306,000.00	306,000.00	-	
	Office Supplies Expenses	Division	NO	Shopping	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	416,000.00	416,000.00	-	
	Accountable Forms	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	6,000.00	6,000.00	-	
	Drugs and Medicines Supplies	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	41,000.00	41,000.00	-	
	Medical, Dental and Laboratory Supplies	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	52,000.00	52,000.00	-	
	Fuel, Oil, Gas and Lubricants	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	21,000.00	21,000.00	-	
	Other Supplies & Materials Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	469,000.00	469,000.00	-	
	Water Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	90,000.00	90,000.00	-	
	Electricity Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	1,144,000.00	1,144,000.00	-	
	Postage & Courier Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	21,000.00	21,000.00	-	
	Telephone Expenses - Mobile	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	162,000.00	162,000.00	-	
	Telephone Expenses - Landline	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	61,000.00	61,000.00	-	
	Internet Subscription Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	151,000.00	151,000.00	-	Payment for Existing Telephone
	Cable Satellite & Radio Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	11,000.00	11,000.00	-	Payment for Existing Cable Provider
	Rewards and Incentives	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	10,000.00	10,000.00	-	
	Survey Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	20,000.00	20,000.00	-	
	Legal Services	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	143,000.00	143,000.00	-	
	Auditing Services	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	19,000.00	19,000.00	-	
	Other Professional Services	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	154,000.00	154,000.00	-	
	Security Services	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	369,000.00	369,000.00	-	
	Other General Services	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	130,000.00	130,000.00	-	
	RM-Buildings	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	23,000.00	23,000.00	-	
	RM-Office Equipment	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	32,000.00	32,000.00	-	
	RM-Motor Vehicle	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	68,000.00	68,000.00	-	
	RM-Other Transportation Equipment	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	2,000.00	2,000.00	-	
	Taxes, Licenses & Duties Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	76,000.00	76,000.00	-	
	Fidelity Bond Premium Expenses	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	10,000.00	10,000.00	-	
	Insurance Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	20,000.00	20,000.00	-	
	Printing & Publication Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	17,000.00	17,000.00	-	
	Representation Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	36,000.00	36,000.00	-	
	Transportation Expenses	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	70,000.00	70,000.00	-	
	Membership Dues 7 Contributions to Org	Division	NO	Direct Contracting	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	1,300,000.00	1,300,000.00	-	
	Division Inset (Training Expenses)	Division	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2020	N/A	Jan-Dec 2020	Jan-Dec 2020	Jan-Dec 2020	6,642,000.00	6,642,000.00	-	

Prepared by: *[Signature]*

ROBERT SHERWIN S. BETITTA
Member, BAC Secretariat

Certified Appropriate Funds Available:

KRISMA BESSID. EDERA, CPA
Budget Officer

Recommending Approval:

FLORENCE E. ALMADEN, CESE
ASDS/BAC Chairperson

Approved:

KAREN L. GALANIDA, PHD, CESO VI
Schools Division Superintendent