



Republic of the Philippines
Department of Education

REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



December 15, 2020

DIVISION MEMORANDUM

NO 231 s. 2020

WRITESHOP AND VALIDATION OF CAREER GUIDANCE PROGRAMS

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance & Operation Division
Public Schools District Supervisors
Secondary School Heads
This Division
All other Concerned

1. Please be informed that the two and a half (1 ½) day conduct of **Writershop and Validation of Career Guidance Program** will be on **December 16, 2020 from 8:00 a.m. to 5:00 p.m., December 17, 2020, from 8:00 a.m. to 12:00 noon, and December 21, 2020, from 8:00 a.m. to 5:00 p.m.,** at 3rd Floor DepEd Surigao City Schools Division Office.
2. The participants that are enjoined to attend this activity are the Select Junior High School and Senior High School Career Guidance Program Writers, Division Guidance Coordinator, Validators, Editors, Layout Artists, and Illustrators.
3. Refer to the attached Activity Matrix for the list of participants.
4. Wide and immediate dissemination of this memorandum is highly recommended.
5. For your information, guidance and compliance.


KAREN L. GALANIDA, PhD, CESO VI
Schools Division Superintendent

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Address: M. Ortiz St., Brgy. Washington, Surigao City
Telephone No.: (086) 826-3075
Email: surigao.city@deped.gov.ph



Republic of the Philippines
DEPARTMENT OF EDUCATION

Region XIII

Caraga Administrative Region

SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Roxas Street, C.V. Diez Memorial Central Elementary Schools Compound, Barangay Washington,
Surigao City, Surigao Del Norte Province
Telefax: (086) 826-3075; Tel Nos. (086) 826-8931, 826-1268



ACTIVITY MATRIX

TIME			DATE	PARTICULARS	RESOURCE PERSON	
START	END	DURATION (hours:minutes)				
Day 1			12/16/2020	Preliminaries:		
8:00	8:05	0:05		Opening Prayer	AVP	
8:05	8:10	0:05		National anthem		
8:10	8:20	0:10		Welcome Remarks	Elizabeth S. Larase, MAEd Chief-SGOD	
8:20	8:35	0:15		Message	Karen L. Galanida, CESO V SDS	
8:35	9:15	0:40		Acknowledgement of Participants and Statement of Purpose	Rowena L. Salas DGC	
				Writeshop Proper		
9:15	12:00	2:45		Grade 9 Career Guidance Program Writers	Brenda I. Parpan	
					Grace L. Rojo	
					Myrna H. Conol	
					Marejoy M. Elape	
					Jo Cyrille L. Eguna-Cabas	
				LUNCH BREAK		
1:00	5:00	4:00		Grade 10 Career Guidance Program Writers	Daniel B. Edradan	
					Marife B. Beberino	
			Mery Ann L. Hinautan			
			Marilou S. Bonita			
1:00	5:00	4:00	Grade 11 Career Guidance Program Writers	Niezzieth P. Libay		
				Emgen L. Sadsad		
				Dariel T. Bagtaso		
				Evelyn D. Seclon		
				Alexander M. Dubduban		

									Fredeieric Jones P. Perez		
									Edith B. Barrios		
									Contesa C. Demaraye		
									Marie Christy B. Arcamo		
									Raxiey G. Adolfo		
5:00PM Onwards			12/17/20	End of Day 1-Homebound							
Day 2											
8:00	12:00	4:00		Critiquing of Output			Dr. Rowena L. Salas and Module Writers				
12:00NN Onwards				End of Day 2 - Homebound							
Day 3			12/21/2020								
8:00	12:00	4:00		Validation							
12:00	1:00	1:00		LUNCH BREAK							
1:00	5:00	4:00		Validation							
5:00PM Onwards				End of Day 3 - Homebound							
						Validators		Dr. Rowena L. Salas Division Guidance Coordinator			
								Dr. Venus M. Alburoto Education Program Supervisor			
								Dr. Jeanit C. Besinga Senior Education Program Specialist			
								Dr. Noemi D. Lim Education Program Supervisor			
								Reggie Ann C. Ampater Teacher II			
						Editors		Ricky L. Pedralba Education Program Supervisor			
								Fritzie Gay S. Lusica Senior Education Program Specialist			
						Layout Artists			Nathaniel S. Abris Teacher II,		
									Charlton C. Ga Teacher I		
									Achilles C. Zerda Teacher I		
									Alwin G. Ga Teacher I		
									Paul Andrew A. Tremedal Project Development Officer II		
						Illustrators		Neil W. Maca Teacher III			
								Lady Faith D. Reroma Teacher I			
								Brenda F. Duyan Teacher I			
								Cherrilyn C. Paquiao Master Teacher I			