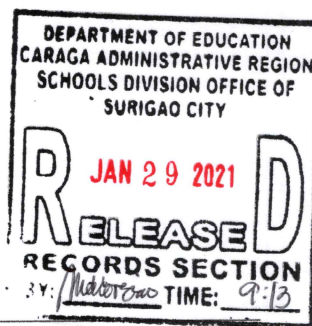




Republic of the Philippines
Department of Education
REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



January 28, 2021

DIVISION MEMORANDUM

No. 021, s. 2021

TO: **Assistant Schools Division Superintendent**
Chief, CID
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Principals/School Heads
This Division

SCHOOL/DISTRICT DATA GATHERING TEMPLATE FOR THE 4th QUARTER CLMD-CID CONVERGENCE

1. Pursuant to Regional Memorandum 031, Series 2021, DepEd Caraga will conduct the 4th Quarter CLMD-CID Convergence on February 15, 2021, via MS teams. A special meeting in all focal persons in special curricular programs on February 16, 2021 is also scheduled to present the Terminal Reports and Technical Assistance conducted to the schools.
2. Participants of this convergence are the Schools Division Superintendents, Assistant Schools Division Superintendents, Chiefs of the Curriculum Implementation Division (CID), Education Program Supervisors of CID, Division Learning Resource (LR) Managers, Alternative Learning System (ALS) Supervisors, Division Coordinators of the different curricular programs, Librarians, and Project Development Officers (PDOs).
3. Each Division is required to present Concerns, Issues, Gaps and Problems (CIGPs) related to curriculum management and implementation.
4. To make the Division CIGPs' more realistic, meaningful and relevant, each District is required to submit a consolidated report following the attached templates found in Enclosures 1 – 4.
5. District Consolidated CIGPs Report will be sent through soft copies in the FB group account of CID Staff or directly to the Chief Education Supervisor on or before February 8, 2021.
6. Immediate dissemination and compliance of this Division Memorandum to all concerned is highly desired.

KAREN L. GALANIDA, PhD, CESO V
Schools Division Superintendent

Reference: Regional Memo No. 031, s. 2021

To be indicated in the PERPETUAL INDEX under the following subjects:

CONVERGENCE REPORT SCHOOLS TEMPLATES

KLG/cpt2021



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Enclosure 1 – Curriculum Management and Implementation Templates

General Directions: School Heads and CID Supervisors shall answer qualitatively on the Implementation Adjustments, Assessment of Learning, and Learning Resources Materials Management and Development.

TEMPLATE 1 – Instructional Management

Indicators	Activities Conducted (Current Methodology)	Feedback from Stakeholders	Adjustments Made	Results/ Outcomes	TA Needed from District/ SDO/RO
Implementation of Basic Education Curriculum					
Implementation of Special Curricular Programs					
Curriculum Contextualization					
Monitoring and Evaluation/ Technical Assistance					

TEMPLATE 2 – Assessment of Learning

Indicators	Activities Conducted (Current Methodology)	Feedback from Stakeholders	Adjustments Made	Results/ Outcomes	TA Needed from District/ SDO/RO
Design and Administration of Assessments					
Monitoring and Documentation on the Conduct of Assessment					
Gathering of Assessment Results					
Analysis of Assessment Results					
Formulation of Intervention based on Assessment					



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TEMPLATE 3 – Learning Resource Development and Management

Indicators	Activities Conducted (Current Methodology)	Feedback from Stakeholders	Adjustments Made	Results/ Outcomes	TA Needed from District/ SDO/ RO
Learning Resource Development					
Learning Resource Management in terms of Acceptance					
Learning Resource Management in terms of Delivery					

TEMPLATE 4 – Challenges and Actions Taken

Areas of Curriculum	What were the challenges encountered in the implementation of the activity?	What were the actions taken in response to these challenges?
Instructional Management		
Assessment of Learning		
Learning Resources Materials Development and Management		