



Republic of the Philippines
Department of Education
REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT made and entered into this **December 28, 2020** between

**DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY**

Surigao City, Philippines
(hereinafter called “The Entity”)
and

BIOLOGIC SYSTEMS COMPUTER CENTER

Magallanes St., Surigao City
(hereinafter called “The Supplier/Bidder”).

WHEREAS, the entity is desirous that the Contractor execute **Contract No. FY-2020-GOODS-043** for the project **SUPPLY AND DELIVERY OF PRINTER INKS AND OFFICE DEVICES FOR THE 2020 VIRTUAL DIVISION ADOPT-A-SCHOOL (ASP) YEAR-END ASSESSMENT AND STAKEHOLDERS CONVERGENCE AND RECOGNITION OF PARTNERS OF DEPED SURIGAO CITY** (hereinafter called the “Services”) and the Entity has accepted a Contract for **FORTY-SEVEN THOUSAND FORTY-FOUR PESOS (PHP 47,044.00)** by the Supplier for the execution and completion of such Services and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form and be read and construed as part of this Agreement, to wit:
 - a. General and Special Conditions of Contract;
 - b. Request for Quotation;
 - c. Addenda and/or Supplemental/Bid Bulletins, if any;
 - d. Eligibility requirements, documents and/or statements;
 - e. Notice of Award of Contract and the Bidder’s conforme thereto;
 - f. Purchase Order;
 - g. Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to execute and complete the Services and remedy any defects in conformity with the provisions of this Contract in all respects.

4. The Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Services and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by **FLORENCE E. ALMADEN, CESO VI**, the **BAC Chairperson** (for the DepEd-Division of Surigao City).

Signed, sealed, delivered by _____ the _____ (for **BIOLOGIC SYSTEMS COMPUTER CENTER**).

Binding Signature of **PROCURING ENTITY**

KAREN L. GALANIDA, PhD, CESO V
Schools Division Superintendent
Department of Education
Schools Division Office of Surigao City
CTC No. _____
Issued on _____
Issued at _____

Binding Signature of **CONTRACTOR**

BIOLOGIC SYSTEMS COMPUTER CENTER represented by
ROWENA E. SEMBRANO
Magallanes St., Surigao City
CTC No. _____
Issued on _____
Issued at _____

Signed in the presence of

FLORENCE E. ALMADEN, CESO VI and _____

ALLOTMENT AVAILABLE:

SARO NO. PO-13-20-0389
DATE: 6/14/20

KRISNA BESS D. EDERA
Budget Officer

IDA B. SOLOSO
Accountant-III

ACKNOWLEDGEMENT

Republic of the Philippines)
City of Surigao) S.C.

BEFORE ME, this **December 28, 2020**, in the City of Surigao, Philippines, personally appeared **KAREN L. GALANIDA, PhD, CESO V** and **BIOLOGIC SYSTEMS COMPUTER CENTER** with their respective Community Tax Certificates, the particulars of which are as above written, known to me be the same persons who executed the foregoing instrument consisting of three (3) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free act and voluntary deed and that of the agency which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place above written.

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Series of 2020