



Republic of the Philippines  
**Department of Education**  
REGION XIII – CARAGA  
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



March 18, 2021

**Division Memorandum**

No. 083, s. 2021

TO: Assistant Schools Division Superintendent  
Curriculum Implementation Division Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary School Heads/ Principals  
This Division

**PROVISION OF STORAGE DEVICES FOR KINDER TO GRADE  
3 LEARNERS FOR THIRD AND FOURTH QUARTERS**

1. Relative to DepEd Order No. 12, s. 2020 (*Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in Light of the COVID-19 Public Health Emergency*) specifically on the provision of access to quality, and appropriate learning resources; and DM-OUCI-2020-358 (*Supplementary Guidelines in the Utilization of Downloaded Funds for Provision of Learning Resources*) emphasizing that the downloaded fund shall be utilized for procurement of printing and delivery of Self-Learning Modules (SLMs) for Quarter 3 and Quarter 4 for Kinder, Grades 1 to 3 Levels and for the procurement of storage devices subject to limitations prescribed under Memorandum No. OUF-2020-0614, this Division will provide storage devices, specifically USB OTG 32GB dual drive, which could be used with computers and Android device, for Kinder to Grade 3 learners during the third and fourth quarter of this school year.
2. Only the Kinder, Grades 1 to 3 learners, with their teacher advisers, who preferred to use digital modules will be provided with the storage devices.
3. These dual drives that will be provided to identified learners will be stored with digital copies of Learning Activity Sheets, Video Lessons and other relevant resources that will help the learners understand and master the lessons with the assistance of their parents and with constant guidance of the teachers.

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4. To facilitate the proper and equitable distribution of storage devices, parents or teacher-advisers of the Kinder to Grade 3 Learners who preferred digital modules are requested to accomplish the online form entitled **List of Kinder to Grade 3 Pupils who Preferred Digital Modules** on this link <https://tinyurl.com/y4acflx6>.
5. Curated contents of these storage devices are for educational purposes only and shall be provided for free. In no way shall the curated resources be electronically reproduced for commercial purposes.
6. Curated contents of storage devices are intended for the learners of DepEd Surigao City Division only. Sharing of these files through any social media platform is highly discouraged.
7. These storage devices shall be retrieved by the adviser and to be securely kept by the School Property Custodian at the end of the school year for future use.
8. Distribution of Storage devices by the Office of LRMDs to school heads or their representatives shall be done following the schedule below:

Date	District	Time
March 22, 2021	Districts 1-5	8:00 AM – 12:00 Noon
	District 6-10	1:00 PM – 5:00 PM

9. For immediate dissemination.

  
**KAREN L. GALANIDA, PhD, CESO V**  
Schools Division Superintendent

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