



Republic of the Philippines
Department of Education

REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



March 29, 2021

DIVISION MEMORANDUM
NO 095 s. 2021

CORRIGENDUM and ADDENDUM to Division Memorandum No 069 S. 2021 Re: GAWAD SIKLAB: SEARCH FOR OUTSTANDING PROGRAM IMPLEMENTERS, STUDENT LEADERS, TEACHER-ADVISERS, SCHOOL HEADS, AND DIVISION YOUTH FORMATION COORDINATORS

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance & Operation Division
Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary Teachers
This Division

1. This is in reference to **OUA MEMORANDUM 00-0321-0261 RE: ADDENDUM AND CORRIGENDUM ON GAWAD SIKLAB 2021**, the Central Office with the recommendation coming from the IATF, decided to change the schedule of the aforementioned activity to the following dates:

Date	Activity	Focal Unit
3-14 May 2021	Application Period	Division Office (SGOD)
17-21 May 2021	Division Level Screening	
1-4 June 2021	Announcement of Division Finalists and submission of documents to the Regional Office	Regional Office (ESSD)
14-18 June 2021	Regional Level Screening	
24-30 June 2021	Announcement of Regional Finalists and submission of documents to the Central Office	Central Office
5-9 July 2021	Paper Screening and Evaluation (National Level)	
12-16 July 2021	National field validation and panel interview	
19-30 July 2021	Announcement of National winners and courier of plaque	
2-6 August 2021	Creation and submission of video with plaque	
9-13 August 2021	Shooting and preparation for national awarding	
16-20 August 2021	National awarding via Zoom at Bulwagan ng Karunungan	





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3. Please take note that the coverage period for the evaluation of projects, activities and programs (PAPs) shall be from **October 2020 to April 2021**, instead of October 2020 to February 2021.
4. Attached is the OUA MEMORANDUM 00-0321-0261 RE: ADDENDUM AND CORRIGENDUM ON GAWAD SIKLAB 2021 and its Annexes for your reference.
5. No other changes have been made in **Division Memorandum No 069 S. 2021** except the ones mentioned above. All other provisions stipulated in the said Memorandum are still in effect.
6. Wide and immediate dissemination of this memorandum is highly recommended.

for memo
|:
KAREN L. GALANIDA, PhD, CESO V
~~S~~chools Division Superintendent





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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0321-0261
MEMORANDUM
24 March 2021

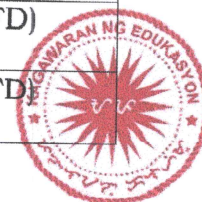
**For: Regional Directors and BARMM Education Minister
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
Public Elementary, Secondary, and Senior High School Heads
All Others Concerned**

Subject: ADDENDUM AND CORRIGENDUM TO OUA MEMO 00-0321-0042 RE: GAWAD SIKLAB 2021

This Memorandum is supplementary to the recently disseminated communication titled *Gawad Siklab: Search for Outstanding Program Implementers, Student Leaders, Teacher-Advisers, School Heads, and Regional and Division Youth Formation Coordinators*.

In compliance with recommendations of the Inter-Agency Task Force (IATF), Gawad Siklab 2021 (originally scheduled March-May 2021) shall be moved to following dates:

Date	Activity	Focal Unit
3-14 May 2021	Application period	Division Office (SGOD)
17-21 May 2021	Division level screening (<i>Division Search Committee</i>)	Division Office (SGOD)
1-4 June 2021	Announcement of finalists and submission of documents to the Regional Office	Regional Office (ESSD)
14-18 June 2021	Regional level screening	Regional Office (ESSD)
24-30 June 2021	Announcement of regional finalists and submission of documents to the Central Office	Central Office (YFD)
5-9 July 2021	Paper screening and evaluation (<i>National Screening Committee</i>)	Central Office (YFD)
12-16 July 2021	National field validation and panel interview	Central Office (YFD)
19 -30 July 2021	Announcement of national winners and courier of plaque	Central Office (YFD)



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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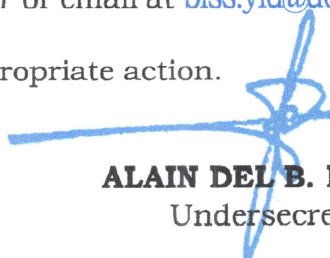



2-6 August 2021	Creation and submission of video with plaque	Central Office (YFD media)
9-13 August 2021	Shooting and preparation for national awarding	Central Office
16-20 August 2021	National awarding via Zoom at Bulwagan ng Karunungan	Central Office

Further, please note that the coverage period for the evaluation of projects, programs, and activities (PPAs) shall be **from October 2020 to April 2021**, instead of October 2020 to February 2021. For those who have submitted their applications, kindly check and recalibrate the documents if necessary. Please refer to the attached criteria for judging with corresponding points (**Annexes A and B**).

For more information, questions or concerns on this subject, kindly contact Mr. Adolf P. Aguilar, Chief of the Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD), through 0915 566 9717 or email at blss.yfd@deped.gov.ph

For immediate dissemination and appropriate action.

ALAIN DEL B. PASCUA
Undersecretary



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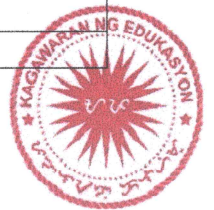
Annex A (Form 5)

CRITERIA FOR JUDGING
(Outstanding SPG/SSG Teacher-Adviser)

CRITERIA	CORRESPONDING POINTS
1. EXCELLENCE IN STUDENT/PUPIL GOVERNANCE	30
1.1. Organizational Leadership	15
<i>a. Implementation of all mandated PPAs</i>	10
<i>b. Governance – 5 points</i>	5
<i>(Refer to DO 47, s. 2014)</i> 1. <i>General Plan of Action</i> 2. <i>Resolutions</i> 3. <i>Minutes of the Meeting</i> 4. <i>Financial Reports</i> 5. <i>Activity Completion / Evaluation Reports</i> 6. <i>List of School Clubs/Organizations</i> 7. <i>Project Proposals</i> 8. <i>Communication Letters</i> 9. <i>Accomplishment Report</i> 10. <i>Election Reports</i>	
1.2. Networking, Linkages and Collaboration	10
<i>a. Involvement in community/ civic/ organizations/ associations</i>	5
<i>b. Involvement in outreach/ extension programs/ activities</i> <i>Outreach/ Extension programs/ activities initiated where nominee served as:</i> <i>Proponent/ Chair = 1.00</i> <i>Member = 0.50</i>	5
1.3. Experience	5
<i>The candidate has been SPG/SSG adviser for at least two (2) terms</i>	
2. EMBODIMENT OF DEPED CORE VALUES	40
2.1 Maka-Diyos	10
<i>Upholds/ respects beliefs and faith</i> <i>Manifests moral standard</i> <i>Right conduct</i> <i>Honesty</i> <i>Involvement in religious/ spiritual activities</i>	
2.2 Makatao	10
<i>Charity/ Kindness</i> <i>Empathy and Sympathy</i> <i>Compassion</i> <i>Human Dignity and Equality</i> <i>Multi-culturalism</i>	
2.3 Makakalikasan	10
<i>Cleanliness and Orderliness</i> <i>Proper Waste Management</i> <i>Energy Conservation</i> <i>Environmental Protection and Preservation</i> <i>Wise use of resources</i>	



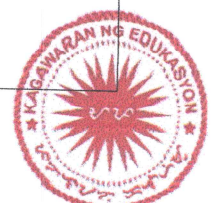
CRITERIA	CORRESPONDING POINTS
2.4 Makabansa	10
<i>Takes pride in being a Filipino Resiliency in times of need/crisis Obedience to existing rules and regulations Community Service Involvement Promotes and patronizes local products, services and practices</i>	
3. OUTSTANDING ACCOMPLISHMENTS	<u>30</u>
3.1. Trainings/Seminars/Workshops Related to School Governance and Leadership Advocacy	5
3.2. Awards and Recognitions Related to School Governance and Leadership Advocacy	5
3.3 Leadership Initiative and Advocacy	15
3.4 Educational Attainment and Professional Growth <i>Doctorate Degree (5 points) Doctorate Degree CAR (4) Master's Degree (3 points) Master's Degree CAR (2 points) At least 18 earned MA units (1 point)</i>	5
TOTAL	<u>100</u>



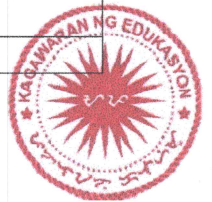
Annex B (Form 6)

CRITERIA FOR JUDGING
(Outstanding SPG/SSG Student Leader)

CRITERIA	CORRESPONDING POINTS
1. EXCELLENCE IN STUDENT/PUPIL GOVERNANCE	30
1.1. Organizational Leadership	20
<i>a. Implementation of all mandated PPAs</i>	10
<i>b. Governance –</i>	10
<i>(Refer to DO 47 s. 2014)</i> 1. <i>General Plan of Action</i> 2. <i>Resolutions</i> 3. <i>Minutes of the Meeting</i> 4. <i>Financial Reports</i> 5. <i>Activity Completion / Evaluation Reports</i> 6. <i>List of School Clubs/Organizations</i> 7. <i>Project Proposals</i> 8. <i>Communication Letters</i> 9. <i>Accomplishment Report</i> 10. <i>Election Reports</i>	
1.2. Networking, Linkages and Collaboration	10
<i>a. Involvement in community/ civic/ organizations/ associations</i>	5
<i>b. Involvement in outreach/ extension programs/ activities</i> <i>Outreach/ Extension programs/ activities initiated where nominee served as:</i> <i>Proponent/ Chair = 1.00</i> <i>Member = 0.50</i>	5
2. EMBODIMENT OF DEPED CORE VALUES	40
2.1 Maka-Diyos	10
<i>Upholds/Respects beliefs and faith</i> <i>Manifests moral standard</i> <i>Right conduct</i> <i>Honesty</i> <i>Involvement in religious/ spiritual activities</i>	
2.2 Makatao	10
<i>Charity/ Kindness</i> <i>Empathy and Sympathy</i> <i>Compassion</i> <i>Human Dignity and Equality</i> <i>Multi-culturalism</i>	
2.3 Makakalikasan	10
<i>Cleanliness and Orderliness</i> <i>Proper Waste Management</i> <i>Energy Conservation</i> <i>Environmental Protection and Preservation</i> <i>Wise use of resources</i>	



CRITERIA	CORRESPONDING POINTS
2.4 Makabansa	10
<i>Takes pride in being a Filipino Resiliency in times of need/ crisis Obedience to existing rules and regulations Community Service Involvement Promotes and patronizes local products, services and practices</i>	
3. OUTSTANDING ACCOMPLISHMENTS	30
3.1. Trainings/Seminars/Workshops Related to School Governance and Leadership Advocacy	5
3.2. Awards and Recognitions Related to School Governance and Leadership Advocacy	10
3.3 Leadership Initiative and Advocacy	15
TOTAL	100



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