



Republic of the Philippines
Department of Education
REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of GOODS

**SUPPLY AND DELIVERY OF PRINTER
INKS FOR THE PROVISION OF
LEARNING RESOURCES FOR QUARTER
3 AND 4 FOR KINDER TO GRADE 3, EPP-
TLE, AND SENIOR HIGH SCHOOL OF
DEPED SDO SURIGAO CITY**

Government of the Republic of the Philippines

**Fifth Edition
August 2016**



Republic of the Philippines
Department of Education
REGION XIII – CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

**INVITATION TO BID FOR
SUPPLY AND DELIVERY OF PRINTER INKS FOR
THE PROVISION OF LEARNING RESOURCES FOR
QUARTER 3 AND 4 FOR KINDER TO GRADE 3, EPP-
TLE, AND SENIOR HIGH SCHOOL OF DEPED SDO
SURIGAO CITY**

1. The *Department of Education Division of Surigao City*, through the *General Appropriations Act of 2020* intends to apply the sum of *Six Million Nine Hundred Seventy-Two Thousand Three Hundred Sixty Pesos (PHP 6,972,360.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *SUPPLY AND DELIVERY OF PRINTER INKS FOR THE PROVISION OF LEARNING RESOURCES FOR QUARTER 3 AND 4 FOR KINDER TO GRADE 3, EPP-TLE, AND SENIOR HIGH SCHOOL OF DEPED SDO SURIGAO CITY*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Education Division of Surigao City* now invites bids for the following:
 - a. 13,740 bottles EPSON 003 PRINTER INK, Black
 - b. 3,376 bottles EPSON 003 PRINTER INK, Yellow
 - c. 3,376 bottles EPSON 003 PRINTER INK, Magenta
 - d. 3,376 bottles EPSON 003 PRINTER INK, Cyan

Delivery of the Goods is required 30 days after the signing of the Notice to Proceed. Bidders should have completed, within 365 days from the date of submission and receipt of bids, a contract similar to the Project with contract amount of not less than 25% of the Approved Budget for Contract. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country

the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from *Department of Education Division of Surigao City* and inspect the Bidding Documents at the address given below during 8:00 AM - 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *March 18, 2021* from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (PHP 10,000.00). Note: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Department of Education Division of Surigao City* will hold a Pre-Bid Conference on *March 25, 2021, 9:30AM* at the *Office of the Assistant Schools Division Superintendent, Department of Education, Schools Division Office of Surigao City, M. Ortiz St., CV Diez MCES Compound, Surigao City* or through *Google Meet* with the link <https://meet.google.com/fgz-huve-rbr>, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before *April 15, 2021, 2:00PM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on *April 15, 2021, 2:00PM* at *Office of the Assistant Schools Division Superintendent, Department of Education, Schools Division Office of Surigao City, M. Ortiz St., CV Diez MCES Compound, Surigao City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below.
Late bids shall not be accepted.

8. The *Department of Education, Division of Surigao City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Robert Sherwin S. Betita
Office of the Assistant Schools Division Superintendent
Department of Education
Schools Division Office of Surigao City
C.V. Diez Memorial Central Elementary School compound,
M. Ortiz St., Brgy. Washington, Surigao City

63-86-8268931/09466410658
robertsherwin.betita@deped.gov.ph
www.depedsurigacity.com



FLORENCE E. ALMADEN, CESO VI
Chairperson, Bids and Awards Committee

