Republic of the Philippines
Department of Education
REGION XIII - CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

REQUEST FOR QUOTATION

Package: _____
Supplier: _____ PR No.: 2021-02-058
Address: _____
Tel. No. _____ Date: 03-Mar-2021
TIN _____
Name and Signature of Authorized
Representative: _____

In accordance with your invitation for Sealed Quotations for the abovementioned package & subject to all conditions and requirements thereof, we/I will perform the above service at a total cost in Philippine Pesos of _____ _____ down as follows (Php. _____) broken down as follows:

QTY.	UNIT	AGENCY SPECIFICATIONS	Bidders Specifications	UNIT COST	TOTAL AMOUNT
31	piece	FLASH DRIVE, 16 GB capacity			
16	unit	MOUSE, WIRELESS, USB			
2	unit	PRINTER, laser, colored			
1	cartridge	INK CART, CANON PG-810, Black			
56	cartridge	INK CART, EPSON C13T664100 (T6641), Black			
37	cartridge	INK CART, EPSON C13T664200 (T6642), Cyan			
37	cartridge	INK CART, EPSON C13T664300 (T6643), Magenta			
37	cartridge	INK CART, EPSON C13T664400 (T6644), Yellow			
4	cartridge	INK CART, HP CZ107AA, (HP678), Black			
4	cartridge	INK CART, HP CZ108AA, (HP678), Tricolor			
4	cartridge	TONER CART, HP CE285A (HP85A), Black			
		Nothing follows...			

Purpose:

We understand that you are not bound to accept the lowest or any quotation that you received.

Date this _____ day of _____2021.

FLORENCE E. ALMADEN, CESO VI
BAC Chairperson

OLIVER TORAJA
Canvasser

This form to be submitted
not later than:
BID OPENING: