



Republic of the Philippines
Department of Education
 REGION XIII – CARAGA
 SCHOOLS DIVISION OFFICE OF SURIGAO CITY



April 5, 2021

DIVISION MEMORANDUM

No. 103, s. 2021

VIRTUAL ORIENTATION ON ISO 9001:2015 STANDARD TEMPLATES FOR DIVISION MONITORING, EVALUATION, AND ADJUSTMENTS (DMEA) AND KEY PERFORMANCE INDICATORS IN SCHOOL MONITORING. EVALUATION AND ADJUSTMENTS (SMEA)

To: Assistant Schools Division Superintendent
 Chiefs- SGOD and CID
 Education Program Supervisors
 PSDSs of the 10 Districts
 Section Heads
This Division

1. In lined with the Regional Memorandum No. 147, s. 2021 on Re-Orientation on ISO 9001:2015 Standard Templates for Division Monitoring, Evaluation, and Adjustments (DMEA) and Key Performance Indicators in School Monitoring, Evaluation and Adjustments (SMEA) dated March 10, 2021, please be informed that the Schools Governance and Operations Division through the School Management, Monitoring and Evaluation Section shall conduct a cascading of such re-orientation on April 6, 2021 via Google Meet.
2. The said activity specifically aims to:
 - a. re-orient the participants on the standard templates in DMEA and identified KPIs in SMEA;
 - b. familiarize the content delivery of the quantitative and qualitative information provided in the different tables and key performance indicators; and
 - c. ensure the quality consolidation and the purpose of the DMEA/SMEA report.
2. Please be guided on the following date, time, participants, and links of the Virtual Orientation:

| Date | Time | Participants | Google Meet Link |
|---------------|----------------------|--|---|
| April 6, 2021 | 8:30 AM to 12: 00 NN | Chiefs SGOD & CID 10 PSDSs 10 School Heads (one per District) 10 District ITs | https://meet.google.com/wzn-ngiw-ozb |



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|------------------|-----------------------|---|---|
| April 6, 2021 | 1:00 PM to 5:00 PM | Chiefs SGOD & CID 10 EPSs 10 PSDSs Section Heads from each section of the 3 Functional Divisions | https://meet.google.com/jts-wpcn-ege |
|------------------|-----------------------|---|---|

4. Immediate dissemination of this memorandum is desired.

Handwritten signature
KAREN L. GALANIDA, PhD, CESO V
 Schools Division Superintendent

Encls.: As stated

Reference: RM 147, s. 2021

To be indicated in the Perpetual Index under the following subjects:

PLAN MONITORING EVALUATION DMEA SMEA

SMME/jrj.mlb
 4/5/2021

