



Republic of the Philippines  
**Department of Education**  
REGION XIII – CARAGA  
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



April 29, 2021


**DIVISION MEMORANDUM**

No. 143, s. 2021

TO: **Assistant Schools Division Superintendent**  
**Chief, CID**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Elementary and Secondary School Principals/School Heads**  
This Division

**SCHOOL/DISTRICT DATA GATHERING TEMPLATE FOR THE CY 2021 1<sup>st</sup> QUARTER  
CLMD-CID CONVERGENCE**

1. Pursuant to Regional Memorandum 250, Series 2021, DepEd Caraga will conduct the 1<sup>st</sup> Quarter CLMD-CID Convergence on May 7, 2021, via MS teams. The convergence for other Special Programs not scheduled on May 7, 2021 shall be held on May 10, 2021, 9:30 AM onwards.
2. Participants of this convergence are the Schools Division Superintendents, Assistant Schools Division Superintendents, Chiefs of the Curriculum Implementation Division (CID), Education Program Supervisors of CID, Division Learning Resource (LR) Managers, Alternative Learning System (ALS) Supervisors, Division Coordinators of the different curricular programs, Librarians, and Project Development Officers (PDOs).
3. Each Division is required to present Challenges, Issues, Gaps and Problems (CIGPs) related to curriculum management and implementation.
4. To make the Division CIGPs' more realistic, meaningful and relevant, each District and Learning Area Supervisor is required to submit a consolidated report following the attached templates found in Enclosures 1 and 2.
5. District Consolidated CIGPs Report will be sent through soft copies in the FB group account of CID Staff or directly to the Chief Education Supervisor on or before May 3, 2021.
6. Immediate dissemination and compliance of this Division Memorandum to all concerned is highly desired.

  
**KAREN L. GALANIDA, PhD, CESO V**  
Schools Division Superintendent

Reference: Regional Memo No. 250, s. 2021

To be indicated in the PERPETUAL INDEX under the following subjects:

MONITORING AND EVALUATION      REPORT      SCHOOLS      TEMPLATES

KLG/cpt2021



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Enclosure 1

Template 1

### ACTION PLAN IMPLEMENTATION PROGRESS MONITORING REPORT

District : \_\_\_\_\_  
Date of Monitoring: \_\_\_\_\_

KRAs / Objectives	Activities / Strategies	Target	Actual Accomplishment	% of Accomplishment	Recommendations
KRA 1 : Instructional Management					
1.					
2.					
KRA 2 : Assessment of Learning Outcomes					
1.					
2.					
KRA 3 : Learning Resource Management and Development					
1.					
2.					

Prepared by: \_\_\_\_\_

Noted by: \_\_\_\_\_

School Head /EPS/PSDS

CID Chief

KU/G/ep/2021



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Enclosure 2

Template 2

**TECHNICAL ASSISTANCE PLAN PROGRESS MONITORING REPORT**

District: \_\_\_\_\_

Date of Monitoring: \_\_\_\_\_

<b>KRRAs</b>	<b>Challenges/Issues/Gaps/Problems</b>	<b>Proposed Strategies/Activities to address CIGPs</b>	<b>Status of Implementation</b>	<b>Results of the TA Provided (to include number of TA beneficiaries, if applicable)</b>	<b>TA Need from SDO/RO</b>
Instructional Management					
Learning Resource Management and Development					
Assessment of Learning Outcomes					

Prepared by: \_\_\_\_\_

Noted by: \_\_\_\_\_

School Head/EPS/PSDS \_\_\_\_\_

CID Chief \_\_\_\_\_

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