



Republic of the Philippines
Department of Education
REGION XIII - CARAGA
SCHOOLS DIVISION OFFICE OF SURIGAO CITY



May 10, 2021

DIVISION MEMORANDUM

No. 157, s. 2021

REITERATION ON THE STRICT COMPLIANCE ON MINIMUM HEALTH PROTOCOLS

To: Assistant Schools Division Superintendent
Chiefs- SGOD and CID
Education Program Supervisors
PSDSs of the 10 Districts
School Heads of the 87 Public Schools
Section Heads of the 3 Functional Divisions
This Division



1. In compliance of DepEd Order no. 014, s. 2020 on the Guidelines on the Required Health Standard in Basic Education Offices and Schools, this office hereby reiterates the implementation of the specific measures for COVID-19 prevention and mitigation in our respective offices and schools.
2. The following minimum measures are to be followed:
 - a. Maintain physical distancing at least 1 meter apart at all times.
 - b. Clean/wash hands frequently with clean water and soap following proper handwashing or using alcohol-based hand rub/sanitizers/ disinfectants or alcohol.
 - c. Observe proper use of face masks (both nose and mouth must be covered) and face shield within the office premises at all times.
 - d. Practice proper disposal of tissue and masks every after use.
 - e. Conduct body temperature check using the thermal scanner before entering the office/school.
 - f. Establish and maintain proper sanitation and hygiene facilities like foot baths in all entrances, handwashing stations and toilets with adequate supply of soap and water.
 - g. Ensure routing cleaning/disinfection of frequently touched surfaces and objects using bleach solution at least twice a day as well as routine cleaning and disinfection of office/school surroundings.
 - h. Immediate coordination to the Division Health personnel if anyone is experiencing flu-like symptoms such as fever, body malaise/weakness, colds, cough and headache.
 - i. Limit face-to-face meetings at the office and restrict conduct of physical or fact-to-face large gatherings and activities that will require close contact or where physical distancing may not be possible. Participants should not be more than 30.

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- j. Allow entry to the office only to visitors/individuals who has official business and shall be subject for temperature check and presentation of e-health pass. In the absence of the scannable e-health pass, visitors will be required to fill up a Health Declaration Form.
3. Personnel who manifest COVID-19 symptoms, exposed to confirmed COVID-19 individuals or has travel history outside Caraga Region shall not physically report to work and shall seek medical advice as needed.
4. Personnel who have tested positive for COVID-19 shall not return to work, even if they are already asymptomatic, unless cleared by medical authorities.
5. Furthermore, as stated explicitly in Executive Order no. 68 of the City of Surigao, the identified Level I, II, III close contacts to COVID-19 individual/s shall undergo mandatory strict home quarantine applying the Work from Home Modality. Please refer to Division Memo No. 28, s. 2020 for Interim Guidelines for Alternative Work Arrangement and Support Mechanism.
6. Widest dissemination and strict compliance of this memorandum is directed.


KAREN L. GALANIDA, PhD, CESO V
Schools Division Superintendent 

Encls.: None

References: DepEd Order No. 014s., 2020; E.O. no. 68 s. 2021; and DM n0. 208, s. 2020.

To be indicated in the Perpetual Index under the following subjects:

HEATH SECTION COVID-19 NEW NORMAL HEALTH PROTOCOLS

Fgf/ KLG
5/10/2021

