



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
SCHOOLS DIVISION OF SURIGAO CITY
M. Ortiz St., Brgy. Washington, Surigao City



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August 16, 2019

DIVISION MEMORANDUM

No. 227 s. 2019

6th REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) CONFERENCE

TO: **CID AND SGOD Chiefs**
Education Program Supervisors
Public Schools District Supervisors
Legal Officer
Administrative Officer V
Senior Education Program Specialists
Elementary and Secondary School Heads
Section Heads
This Division



1. This field is hereby informed of the conduct of the 6th Regular Division Management Committee (MANCOM) Conference on August 20, 2019 at 8:00 o'clock in the morning at Jakelou Events Place, Narciso/Rosales St., Surigao City.
2. The activity aims to:
 - discuss issues and concerns regarding basic education governance;
 - give most recent information from the 3 Functional Divisions: the Office of the Schools Division Superintendent (OSDS), Curriculum Implementation Division (CID), Schools Governance Operation Division (SGOD); and
 - promote good fellowship and relation among colleagues in DepED Schools Division of Surigao City
3. Participants are the CID and SGOD Chiefs, Education Program Supervisors, Public Schools District Supervisors, Legal Officer, Administrative Officer V, Senior Education Program Specialists, SGOD and OSDS Sections Heads, Elementary and Secondary School Heads of this Division.
4. The host for this MANCOM is District 10 who shall take charge of the Opening Preliminaries, minutes of the meeting and overall facilitation of the whole day activity.
5. A subsidy of Php 10,000.00 from the Division's MOOE and 20% of the schools' MOOE of District 10 should be utilized for this undertaking for the food, venue and other incidental expenses subject for the usual accounting and auditing rules and regulations.
6. Participants to this conference are advised to wear Filipiniana Attire and each district is required to bring fruits and vegetables.
7. Attendance is a must.
8. Wide dissemination of this Memorandum is desired.

F. Almaden

FLORENCE E. ALMADEN, CESE
OIC- Schools Division Superintendent

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