

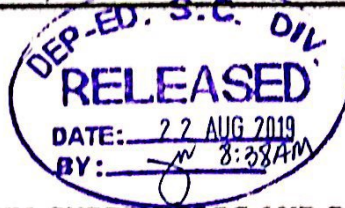


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Caraga Administrative Region  
**SCHOOLS DIVISION OF SURIGAO CITY**  
M. Ortiz St., Brgy. Washington, Surigao City



Fax No. (086) 826-3075; Tel Nos. CID (086) 826-8931, 826-1268

**DIVISION MEMORANDUM**  
No. 204, s. 2019



August 20, 2019

**POST CONFERENCE OF LEARNING AREA SUPERVISORS AND DIVISION POOL OF TEACHER TEST WRITERS AND VALIDATORS**

TO: *Chiefs, SGOD and CID*  
*Concerned Education Program Supervisors and Public Schools District Supervisors*  
*Concerned Elementary and Secondary School Principals/School Heads*  
This Division

1. To assess the impact of the Division Unified First Quarter Examinations and to enhance the writing skills of Test Writers and Validators in the succeeding Quarters, this Division will conduct the **Post Conference of Learning Area Supervisors and Division Pool of Teacher Test Writers and Validators on Thursday, August 22, 2019, 2:30 PM at the Surigao City Central Elementary School (SUCCES) Covered Court.**
2. The participants of the Conference are the CID Chief, Education Program Supervisors, identified Division Teacher Test Writers/Validators per learning area and the SGOD Monitoring and Evaluation Staff.
3. Teacher Test Writers are requested to bring the following:
  - a. validated Test Questions, TOS and Answer Key of the First Quarter
  - b. Curriculum Guide, Teacher's Guide and Learners' Materials
  - c. compiled Test Questions, TOS and Answer key for the Second Quarter
4. Classes of the said teachers shall be took over by any vacant or Implementation teachers.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**FLORENCE E. ALMADEN, CESE**  
OIC-Schools Division Superintendent

Reference: DO No. 8, s. 2015  
To be Indicated in the PERPETUAL INDEX under the following subjects:  
CONFERENCE          TEACHERS          TEST

TEA/cpt'19

"We serve with GOD...Goodness, Openness and Dignity"