



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
SCHOOLS DIVISION OF SURIGAO CITY
M. Ortiz St., Brgy. Washington, Surigao City



September 16, 2019

DIVISION MEMORANDUM

No. 276 s. 2019

**ATTENDANCE TO THE CAPACITY BUILDING SEMINAR FOR GUIDANCE
COUNSELORS AND CAREER ADVOCATES OR COACHES**

TO:

ASDS

Chiefs SGOD/CID

EPS/PSDS

Principals- Surigao City NHS, Day-asan NHS, Taft NHS, Mat-I NHS,
Lipata NHS, Mabini NHS, Ipil NHS



1. The Department of Labor and Employment (DOLE) of Surigao Del Norte will hold a Capacity Building Seminar for all Guidance Counselors and Coaches and Reorganization of the Network of Career Advocates and Coaches in Surigao del Norte on September 19, 2019 from 8:00 am to 5:00 pm at Parkway Hotel, National Highway, Surigao City.
2. The aims of the Seminar are :
 - a. To provide orientation, awareness and updates on Career Guidance Program to further enhance guidance counseling approaches;
 - b. Reorganize the network of Career Coaches and Advocates to strengthen partnership for one common goal that is to provide excellent career guidance services to the students.
3. Participants to the seminar are 8 Guidance Counselors/Career Advocates per Division.
4. In response to this the following personnel are requested to attend the said activity:
 1. Rowena L. Salas –Division Guidance Coordinator Designate
 2. Jobie Pongcol- Administrative Officer/Guidance Support Staff/trained Career Advocate- Surigao City National High School
 3. Monreynard Cortes- Teacher I/Trained Career Advocate-Anomar National High School
 4. Evelyn Seclon- Master Teacher I/Trained Career Advocate/Guidance Support Staff- Taft National High School
 5. Grace Rojo - Teacher II/Trained Career Advocate/Guidance Support Staff – Lipata National High School
 6. Emgen Sadsad- Master Teacher I/Guidance Support Staff/Trained Career Advocate

7. Charlton Ga- Senior High School Teacher/ Guidance Support Staff, Mabini NHS
 8. Marejoy Elape- Teacher II/Guidance Support Staff/Trained Career Advocate Ipil National High School
5. Food during the conduct of the activity and other operating expenses shall be shouldered by the Department of Labor, Surigao del Norte, however, travelling expenses and per diem shall be charged to Local Funds/School MOOE subject to accounting rules and regulations.
6. Immediate dissemination of this Memorandum is required.

Florence E. Almaden
FLORENCE E. ALMADEN, CESE
OIC-Schools Division Superintendent *Almaden*

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOLS COMMUNICATION CAREER GUIDANCE