



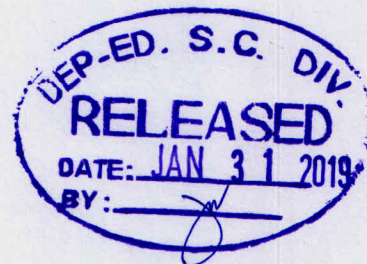
January 29, 2019

DIVISION MEMORANDUM

NO. 29, s. 2019

1ST DIVISION MANAGEMENT COMMITTEE CONFERENCE 2019

**TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation
Chief, Schools Governance & Operation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads
This Division**



1. The field is hereby informed of the 1st Division Management Committee (MANCOM) Conference for the year 2019 on the 6th of February (Wednesday), 8:00AM at the Library Hub, NAMCES, Surigao City.
2. The participants to this Conference are the Assistant Schools Division Superintendent, SGOD & CID Chiefs, Education Program Supervisors, Public School District Supervisors, Elementary & Secondary School Heads, Senior Education Program Specialists, Education Program Specialists, Division Section Heads, Project Development Officer Presidents of Association (Teachers, Principal, PSDS) and 2 guests from the Local Government Unit. The activity will be hosted by District V.
3. The objectives of the Conference are:
 - a. To present Regional Management Committee updates.
 - b. Manage issues and concerns that embody the ideas, affairs and functions of the Division.
 - c. To discuss important matters specifically on the hosting of the Regional Meet (CAA-RSC) and its activities.
 - d. To present and discuss with the body the 2019 calendar of activities, election related information and other significant matters.

4. The participants are expected to be at the venue at exactly 7:30AM donned in corporate attire.
5. Expenses to be incurred in this activity shall be charged to Division MOOE and 15% of the District V schools MOOE.
6. Attached is the agenda for the MANCOM. Discussants are enjoined to strictly observe the time allotted for their respective topics.
7. Attendance to this activity is a must.
8. Wide and immediate dissemination of this Memorandum is needed.
9. For information, guidance and compliance.

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GILDA G. BERTE, PhD, CESO VI
Schools Division Superintendent

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Enclosure: As stated
References: DepEd Memorandum No. 158, s. 2018

To be indicated in the Perpetual Index
under the following subjects:

HRD PROJECT SHARE SCHOOL HEADS PRINCIPALS' TEST

**1ST 2019 MANAGEMENT COMMITTEE CONFERENCE AGENDA
FEBRUARY 6, 2019
LIBRARY HUB, NAMCES, SURIGAO CITY**

AGENDA	DISCUSSANTS	DURATION
1. Hosting of Regional Meet-CAA-RSC <ul style="list-style-type: none"> ▪ Concerns ▪ Updates of committees ▪ Protocol officers ▪ Welcome Socials-Mayors Night ▪ Welcome District Hosting 	ASDS- Florence E. Almaden, CESE CID Chief- Dr. Carlo P. Tantoy Dr. Tessie Dolores	1hr. & 30mins.
2. Calendar of Activities 2019	SGOD Chief- Elizabeth Larase	1hr.
3. Election Related Matters & Prohibited Acts	Atty. Vivaniño Barrios	1hr.
4. Data Privacy Act		
5. Hiring & Recruitment Graduation Reminders	ASDS- Florence E. Almaden, CESE	30mins.
6. Budget & Finance	Ms. Ida B. Solloso Ms. Krisna Bess Edera	30mins.
7. Updates – Planning & Research	Mr. Paul Ajos Ms. Fritzie Gay Lusica	30mins.
8. Adopt A School Program	Ms. Raquel G. Cultura	15mins.
9. Records	Ms. Margie Paculanang	15mins.
10. ICT	Mr. Kevin Adrian Rosas	15mins.
11. Regional ManCom Updates	SDS- Dr. Gilda G. Berte, CESO VI	1hr.