



Republic of the Philippines  
**Department of Education**  
Caraga Administrative Region  
SCHOOLS DIVISION OF SURIGAO CITY  
Ortiz Street, Surigao City



September 27, 2019

**DIVISION MEMORANDUM**

NO. **305** s. 2019

**REGIONAL TRAINING ON ADEPT DEVELOPMENT OF APPROPRIATE PEDAGOGIES IN TEACHING (ADAPT) EDUKASYON SA PAGPAPAKATAO (ESP) (KEY STAGE 2)**

To: Chief, Schools Governance and Operation Division  
Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors / In-Charge of Districts  
School Heads /School Principals –Elem. & Sec.  
Teachers



1. Pursuant to Regional Memorandum No. 513 s. 2019 re: **REGIONAL TRAINING ON ADEPT DEVELOPMENT OF APPROPRIATE PEDAGOGIES IN TEACHING (ADAPT) EDUKASYON SA PAGPAPAKATAO (ESP) (KEY STAGE 2)**, this Division shall participate in the said training through the attendance of the required participants of 3 teachers on October 22- 25, 2019 at Balanghai Hotel and Convention Center, Butuan City.
2. The training aims to aims to capacitate division pool of trainers on the development of appropriate pedagogies in teaching EsP Grades 4-6. Specifically, it hopes to help participants gains relevant, appropriate, and up to date content knowledge, instructional strategies and pedagogical skills in teaching EsP and adapt these to accommodate the needs of Grades 4-6 learners and thus creating/innovating a personalized pedagogy or methodology in teaching.
3. The following teachers are the participants to this call and must register on line through this link: **bit.ly/ADAPT-EsP**:
  1. **DR. FELIX N. BAGNOL – PRINCIPAL , SCPS**
  2. **CHARITY F. EUPEÑA - GRADE 6 MASTER TEACHER, SCPS**
  3. **LUNALIZA L. MENOR - GRADE 5 MASTER TEACHER, SCPS**
4. Participants are requested to observe the following:
  - a. Register on line on or before October 4, 2019 using the link [bit.ly/ADAPT-EsP](https://bit.ly/ADAPT-EsP)
  - b. Submit a copy of travel authority to the secretariat on October 22, 2019 upon signing the attendance sheets and registration form;
  - c. Only officially registered participants shall be accommodated;
  - d. Only participants who have completed 24-hour attendance in the training shall be given certificate of participation;
  - e. Arrive at the venue in the morning of October 22,2019 and attend the Opening Program at 1:00 pm. First meal is lunch on the same date and the last meal is lunch on October 25, 2019.
  - f. Attend all sessions, wear proper attire and observe proper decorum throughout the whole duration of the training.
  - g. Bring their own laptop, pocket Wi-Fi, extension cord and new USB flash drive; and
  - h. Do the daily online evaluation.

5. Travel expenses of participants shall be charged against local funds while food, accommodation, supplies and materials shall be charged against the Regional MOOE (CLMD) subject to the usual accounting and auditing rules and regulations.
6. For clarification and other details, please contact CID Office, SDO at 826-8931/09487405746 and CLMD through Elizabeth M. Ysulan at 342-8207 local 123/09108432346.
7. Immediate dissemination and compliance of this Memorandum is highly desired.

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FLORENCE E. ALMADEN, CESE  
OIC-Schools Division Superintendent



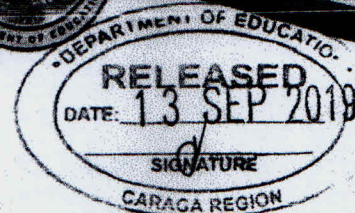
Reference: Regional Memorandum No. 513, 2019

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM    EDUKASYON SA PAGPAPAKATAO    TRAINING



September 13, 2019



**REGIONAL MEMORANDUM**  
No. 513 s. 2019

**REGIONAL TRAINING OF TRAINERS ON ADEPT DEVELOPMENT OF APPROPRIATE PEDAGOGIES IN TEACHING (ADAPT) EDUKASYON SA PAGPAPAKATAO (EsP) (Key Stage 2)**

**TO: SCHOOLS DIVISION SUPERINTENDENTS**

This Region

1. A Regional Training of Trainers on Adept Development of Appropriate Pedagogies in Teaching (ADAPT) Edukasyon sa Pagpapakatao (EsP) for Key Stage 2 shall be conducted on October 22-25, 2019 at Balanghai Hotel and Convention Center, Butuan City.
2. The activity aims to capacitate division pool of trainers on the development of appropriate pedagogies in teaching EsP Grades 4-6. Specifically, it hopes to help participants gain relevant, appropriate, and up to date content knowledge, instructional strategies, and pedagogical skills in teaching EsP and adapt these to accommodate the needs of Grades 4-6 learners and thus creating or innovating a personalized pedagogy or methodology in teaching.
3. Schools division offices are enjoined to send their list of participants through this email address: [elizabeth.ysulan@deped.gov.ph](mailto:elizabeth.ysulan@deped.gov.ph) on or before September 30, 2019 based on the slots allotted per division found in the enclosure.
4. Participants are requested to observe the following:
  - a. Register online on or before October 4, 2019 using the link below:  
[bit.ly/ADAPT-EsP](http://bit.ly/ADAPT-EsP)
  - b. Submit a copy of travel authority to the secretariat on October 22, 2019 upon signing the attendance sheets and registration form;
  - c. Only participants who are officially registered shall be accommodated.
  - d. The Schools Division Superintendent should duly endorse replacement of participants, and/or absence for valid reason. Participants who have completed 24-hour attendance in the training only shall be given certificate of participation.
  - e. Arrive at the venue in the morning of October 22, 2019 and attend the opening program at 1:00 pm. First meal is lunch on the same date. Lunch is also the last meal on October 25, 2019. Billeting shall start on October 22 and shall end on October 24, 2019 only.
  - f. Attend all sessions, wear proper attire and observe proper decorum throughout the whole duration of the training;
  - g. Bring their own laptop, pocket Wi-Fi, extension cord and new USB flash drive; and
  - h. Do the daily online evaluation.

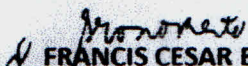
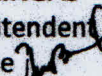


Republic of the Philippines  
Department of Education  
**CARAGA REGION**

J. Rosales Avenue, Butuan City,  
Agusan del Norte, Philippines, 8600



5. Travel expenses of participants shall be charged against local funds while food, accommodation, supplies and materials for the trainers and participants shall be charged against the Regional MOOE (CLMD) subject to the usual accounting and auditing rules and regulations.
6. There will be a Pre-work Meeting cum Session Dry Run of the regional trainers and the training management team on October 22, 2019 from 8:00 am to 12:00 nn at the venue. Breakfast and am snacks shall be served.
7. Please see attached List of Regional Trainers, Training Management Team, Allocation of Slots per SDO, and Training Matrix for your reference and guidance.
8. For clarification and other details, please contact CLMD through Elizabeth M. Ysulan at 342-8207 local 123/09108432346
9. Immediate dissemination and compliance of this Memorandum is highly desired.

  
**FRANCIS CESAR B. BRINGAS**  
Schools Division Superintendent  
Officer-In-Charge   
Office of the Regional Director

CLMD 10/emy  
9/13/2019





Enclosure No. 1 of RM No. 50, s. 2019

**TRAINING MANAGEMENT TEAM**

Regional Director	Francis Cesar B. Bringas
CLMD Chief	Isidro M. Biol, Jr., PhD.
HRDD Chief	Flordelisa R. Dalin, EdD.
QAD Chief	Gilbert L. Gayrama, PhD.
Admin Chief	Gilda G. Berte, PhD.
Finance Chief	Fe L. Alegado
EPS EsP	Elizabeth M. Ysulan
QAME/POA	Marigold C. Silao, PhD./Jesus D. Nono, PhD.
Secretariat	CLMD Admin Assistant

**LIST OF REGIONAL TRAINERS AND ALLOCATION OF SLOTS PER DIVISION**

Division	Regional Trainer	Participants	Total
Agusan del Norte		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Agusan del Sur		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Bayugan City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Bislig City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Butuan City	Melanie Y. Padilla	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Cabadbaran City	Ana Fe M. Diaz	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Dinagat		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Siargao		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao del Norte		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao del Sur	Megenila C. Guillen, PhD.	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Tandag City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
<b>Total</b>			<b>36</b>





Enclosure No. 2 of RM No. 513, s. 2019  
Regional Training of Trainers on Adept Development of Appropriate Pedagogies In Teaching (ADAPT) *Edukasyon sa Pagpapakatao (EsP)* Key Stage 2  
Balanghali Hotel and Convention Center, Butuan City  
**TRAINING MATRIX**

Time/Date	DAY 1, October 22, 2019	DAY 2, October 23, 2019	DAY 3, October 24, 2019	DAY 4, October 25, 2019
			Breakfast	
6:30 – 7:45 am			Management of Learning	
7:46 – 8:00 am	Pre-work meeting of the training management team and the regional trainers	Sesyon Blg.3: Mga Pagpapahalagang Dapat Matutunan ng Mag-aaral sa Ika-4 hanggang Ika-6 na Baitang (Ms. Melanie Padilla-Bxu)	Sesyon Blg. 7: Code of Ethics for Professional Teachers (Dr. Megenila C. Guillen -SDS)	Output Presentation and Critiquing
8:01 – 9:00 am			Sesyon Blg. 8: Pagpapaningas sa Katapatang Propesyonal (Dr. Megenila C. Guillen -SDS)	Pagmamapa ng Kurikulum Tungo sa Pagbuo ng lisang Proyekto ng Panlahat sa mga Asignatura sa ADAPT
9:01 – 10:00 am			Sesyon Blg. 9: Pag-uugaling Kalugod-lugod (Ms. Ana Fe M. Diaz-Cbr)	Post-test
10:01 – 11:00 am	Arrival and registration of participants	Sesyon Blg. 4: Pagkatutong Sosyo-Emosyonal (Ms. Melanie Padilla-Bxu)	Sesyon Blg. 10: Pedagogical Approaches (Dr. Megenila C. Guillen -SDS)	Lunch
11:01 – 12:00 nn				
12:01 – 1:00 pm	Lunch	Lunch	Lunch	Lunch
1:01 – 2:00 pm	Opening Program Pretest Assessment	Sesyon Blg. 5: Positibong Pagdisiplina (Ms. Ana Fe M. Diaz-Cbr)	Sesyon Blg. 6: Pag-unawa sa Mag-aaral sa Ika-4 hanggang Ika-6 na Baitang (Ms. Ana Fe M. Diaz-Cbr)	Orientation on Digital Citizenship and Responsibility
2:01 – 3:00 pm	Sesyon Blg. 1: Expectation Setting (Ms. Elizabeth M. Ysulan-RO)			Clearing House Closing Program
3:01 – 4:00 PM	Sesyon Blg. 2: Kamalayan sa Sarili (Ms. Elizabeth M. Ysulan-RO)	Sesyon Blg. 6: Pag-unawa sa Mag-aaral sa Ika-4 hanggang Ika-6 na Baitang (Ms. Ana Fe M. Diaz-Cbr)	Workshop	Home sweet home
4:01 – 5:00 pm				Action Planning on the conduct of Division TOT
5:01 – 5:30 pm	Debriefing	Debriefing	Debriefing	
5:31 – 6:00 pm	Dinner	Dinner	Dinner	
Expected Output	> Results of Pretest; > Participants' Journal	Participants' Journal	Participants' Journal Division Action Plan	Results of Post-test Assessment Noted issues and concerns and the corresponding responses
Officer of the Day	ADN, ADS, Bay	Bis, Bxu, Cbr	Din, Sia, SC	SDN, SDS, Tan

