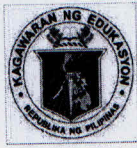


Div. File



Republic of the Philippines
Caraga Administrative Region
Division of Surigao City
Surigao City



February 11, 2019

DIVISION MEMORANDUM

No. 4, s. 2019



DIVISION WORKSHOP ON THE PREPARATION OF THE FY 2020 BUDGET PROPOSAL

To : Schools Division Superintendent
ASDS
SGOD/CID Chief
Planning Officer
Accountant III
Budget Officer
Physical Facilities Officer
Personnel Officer (HRMO)
22 Secondary School Principals/Heads (IUs & Non IUs)
6 Secondary IU Senior Bookkeepers

1. Pending issuance of the National Budget Call for FY 2020 on "Policy Guidelines and Procedures in the Preparation of the FY 2020 Budget Proposals, a one-day Workshop will be conducted in every Division Offices in conformity to Shifting to an Annual Cash-Based Budget, the Two-Tier Budget Approach (2TBA), Program Expenditure Classification (PREXC) approach to support the President's 0+10-Point Socio Economic Agenda and operationalize the goals and strategies and priorities as embodied in the Philippine Development Plan and the Public Investment Program for the period 2017 - 2022, regional trusts and Gender and Development (GAD) starting February 5 to February 15, 2019.

2. The venue, schedule and name of participants from Secondary Schools are shown below:

Venue : Parkway Hotel. Surigao City
Date : February 12, 2019 (8am-5pm)

" We serve with GOD . . . (Goodness, Openness, Dignity)



Republic of the Philippines
Caraga Administrative Region
Division of Surigao City
Surigao City



| School | Name | Designation | Signature |
|--|--|-----------------------------|-----------|
| Division Office | Gilda G. Berte | SDS | |
| | Florence E. Almaden | ASDS | |
| | Elizabeth S. Larase | SGOD Chief | |
| | Carlo P. Tantoy | CID Chief | |
| Division Office | Paul P. Ajos | Planning Officer | |
| | Ida B. Solloso | Accountant III | |
| | Krisna Bess D. Edera | Budget Officer | |
| | Engr. Von Eugene Cleofe | Physical Facilities Officer | |
| | Vivien B. Vicente | Personnel Officer | |
| Alegria National High School | Mary Ann Gubaton | School Head | |
| Anomar National High School | Arthur Jamera | School Principal | |
| | Lebbeus Abarca | Senior Bookkeeper | |
| Capalayan National High School | Maria Consuelo Jamera | School Principal | |
| Caraga Regional Science High School | Ma. Luisa Guyano | School Principal | |
| | Nancy Cristino | Senior Bookkeeper | |
| Day-asan National High School | Myrna Gijapon | School Principal | |
| Ipil National High School | Trinidad Pulvera | School Principal | |
| | Julie A. Rance | Senior Bookkeeper | |
| Juan P. Cedo, Sr. Memorial High School | Rogely Armada | School Head | |
| Libuac National High School | Lenaida Generan | School Head | |
| Lipata National High School | Edwin Gibertas | School Head | |
| Mabini National High School | Valera Eder | School Head | |
| Manyagao National High School | Josephine Plaza | School Head | |
| Mat-i National High School | Maria Meñoza | School Principal | |
| | Edgar Calimpong | Senior Bookkeeper | |
| Rizal National High School | Nerissa Galvez | School Head | |
| Nonoc National High School | Rey Quiño | School Head | |
| Taft National High School | Thelma Tolentino | School Principal | |
| | Jerilyne Meneses | Senior Bookkeeper | |
| Talisay National High School | Rufina Creencia | School Principal | |
| Surigao City National High School | Alejandro Ignalig | School Principal | |
| | Elias Noel Leporgo | Senior Bookkeeper | |
| Wilfredo D. Rafols Mem. NHS | Rudelyn Clemeña | School Principal | |
| Zaragoza National High School | Carlito Biol Jr. | School Head | |
| Cantiasay National High School | Felomino Abaquita | School Head | |
| San Jose National High School | Hermiette Lerog | School Principal | |
| Cabrera-Altres National High School | Flordeliz Javillonar | School Principal | |
| Total | 37 participants of DepED Division of Surigao City | | |


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- 1) Participants should bring FY 2018 Personnel Services Itemization and Plantilla of Personnel (PSIPOP), as of December 31, 2018, calculator, Salary Schedule of Civilian personnel effective June 2012, Enrollment Data SY 2018-2019, Teacher, Textbooks, Classroom and WATSAN needs for FY 2020 and Performance Target Fy 2020.
- 2) A registration fee of **P500.00** will be collected by the Division Cashier from each participant to cover training expenses, handouts, 1 meal and 2 snacks. Transportation and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
- 3) BP 205-List of Actual Retirees FY 2019 and Tally of Positions per latest Plantilla CY 2018 should be accomplished and to be submitted on or before February 28, 2019 at the Finance Division, DepED RO 13.
- 4) Immediate dissemination and compliance of this memorandum is hereby directed.

for:

GILDA G. BERTE, Ph.D., CESO VI
Schools Division Superintendent

Reference:

Regional Memorandum No. 010 s 2019

National Budget memorandum No. ___s.2019