



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
DIVISION OF SURIGAO CITY  
Surigao City



**DIVISION MEMORANDUM**  
No. 333, s. 2019

October 23, 2019

**RAPID ASSESSMENT OF DAMAGES REPORT (RADaR)  
WEB AND MOBILE APPLICATION REGISTRATION**

To: Assistant Schools Division Superintendent  
SGOD Chief  
CID Chief  
Education Program Supervisors  
District Instructional Supervisors  
Elementary and Secondary School Heads



1. Pursuant to Unnumbered Memorandum from DepEd DRRMS dated September 25, 2019 all School DRRM Coordinators are hereby required to complete the self-registration process of RADaR web portal on or before October 31, 2019 through this link

<http://drrms.deped.gov.ph/register>

2. All School DRRM Coordinators are also required to download the RADaR mobile app through the links below:

- Google Play Store (Android) – [http://bit.ly/RADaR\\_Android](http://bit.ly/RADaR_Android)
- Apple App Store (iOS) – [http://bit.ly/RADaR\\_iOS](http://bit.ly/RADaR_iOS)

3. For strict compliance.

  
**DR. KAREN L. GALANIDA, CESO VI**  
Schools Division Superintendent

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*We Serve with GED... (Goodness, Openness, Dignity)*



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE


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**MEMORANDUM**

**FOR :** ALL REGIONAL, DIVISION, AND SCHOOL DRRM COORDINATORS

**FROM :**   
RONILDA R. CO  
Director IV, Disaster Risk Reduction and Management Service

**SUBJECT :** RAPID ASSESSMENT OF DAMAGES REPORT (RADaR) WEB  
AND MOBILE APPLICATION REGISTRATION

**DATE :** 25 SEPTEMBER 2019

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One of the main components of the Comprehensive School Safety Project of the Department of Education, in partnership with Save the Children and Prudence Foundation, is the enhanced Rapid Assessment of Damages Report (RADaR) web and mobile application. In order to fully utilize its features, all school DRRM coordinators are hereby instructed to complete the self-registration process, on or before **31 OCTOBER 2019** through this link: <http://drms.deped.gov.ph/register>. Division DRRM coordinators are tasked to approve all school DRRM coordinators' account registration through their web portals, that can be accessed through <http://drms.deped.gov.ph>.

DRRM Coordinators at the regional, division, and school level are also required to download the RADaR mobile app through the links below; user manuals, protocols, and trainings for the usage of the mobile and web apps will be sent at a later date.

- Google Play Store (Android) - [http://bit.ly/RADaR\\_Android](http://bit.ly/RADaR_Android)
- Apple App Store (iOS) - [http://bit.ly/RADaR\\_iOS](http://bit.ly/RADaR_iOS)

Questions and clarifications may be sent to Mr. Jose Gabriel Noveno at [jose.noveno@deped.gov.ph](mailto:jose.noveno@deped.gov.ph) or to the DRRMS email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) and landline number at (02) 637-4933.

For your immediate and appropriate action.



## RADaR APP SELF-REGISTRATION INSTRUCTIONS AND LOG IN PROCEDURE

### School DRRM Coordinators (Self-Registration):

1. In your internet browser, go to <http://drrms.deped.gov.ph/register>
2. Fill out the form with the following required information:
  - a. First name
  - b. Last name
  - c. Valid email address (preferably [deped.gov.ph](mailto:deped.gov.ph))
  - d. Mobile number
  - e. Password (must be at least six (6) characters long, with at least one (1) upper case and 1 lower case letter, 1 number, and 1 special character)
  - f. School name
3. Click the check box for Captcha to verify that "I'm not a robot"
4. Click "Register" button once all previous steps are completed
5. Wait for approval from the division DRRM coordinator (notification email and SMS will be sent to the registrant once approved)

### Regional and Division DRRM Coordinators (Log In Procedures):

1. In your internet browser, go to <http://drrms.deped.gov.ph/login>
2. Enter your email and password, and click "Log in"
3. In the Navigation Menu (left panel), click Users > Edit to change default password (must be at least six (6) characters long, with at least one (1) upper case and 1 lower case letter, 1 number, and 1 special character)

### Notes:

1. Regional and division DRRM coordinators' log in credentials are pre-encoded using the email and mobile numbers provided during this year's Mid-Year Evaluation and Planning; default password is the user's surname in UPPERCASE format.
2. All unregistered regional or division DRRM coordinators may be given new log in credentials by sending their request to their respective counterparts in the Disaster Risk Reduction and Management Service.

### Division DRRM coordinators (School Registration Approval):

1. Log in to your account
2. In the Navigation Menu, click Users > Approve to view list of registrants for approval, from schools under your area of responsibility.