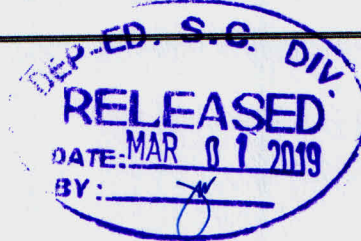




SCHOOLS DIVISION OFFICE OF SURIGAO CITY

Roxas Sreet, C.V. Diez Memorial Central Elementary School Compound, Barangay Washington, Surigao City, Surigao Del Norte Province
Telefax: (086) 826-3075; Telephone Numbers: (086) 826-8931 and (086) 826-1268



February 28, 2019

DIVISION MEMORANDUM

No. 59 s. 2019

CONDUCT OF GENDER AND DEVELOPMENT (GAD) CONVENTION

**TO : Chief, Schools Governance and Operations Division (SGOD)
Chief, Curriculum Implementation Division (CID)
This Division**

1. Relative to *Regional Memorandum No. 064, s. 2019* entitled **Conduct of Gender and Development (GAD) Convention**, the following secondary schools are hereby mandated to send one (1) Bookkeeper per school to attend the said activity:
 - ✓ Anomar National High School
 - ✓ Caraga Regional Science High School
 - ✓ Ipil National High School
 - ✓ Surigao City National High School
 - ✓ Taft National High School
2. Hereunder are the other essential details relative to the foregoing activity, to wit:
 - ❖ Date : March 6 to 9, 2019
 - ❖ Venue : Butuan City
 - ❖ Registration Fee: PhP 5,550.00 inclusive of food, accommodation resource speaker's fee, supplies, materials, and logistics;
3. All expenses to be incurred on this activity shall be charged to School Maintenance and Other Operating Expenses (MOOE) attributed to GAD fund subject to the usual government accounting and auditing rules and regulations;
4. For your information and strict compliance;
5. Wide and immediate dissemination of this memorandum is highly desired.

Freda
FLORENCE E. ALMADEN, CESE
OIC - Schools Division Superintendent *jsb*

Enclosure : None
Reference/s : RM No. 064, s. 2019
Allotment : 3 and 4

To be indicated in the Perpetual Index under the following subjects:

GENDER AND DEVELOPMENT

GENDER MAINSTREAMING

GAD ADVOCACY

GGB/fcc
02/11/19