



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XIII
Caraga Administrative Region
SCHOOLS DIVISION OFFICE OF SURIGAO CITY
Surigao City

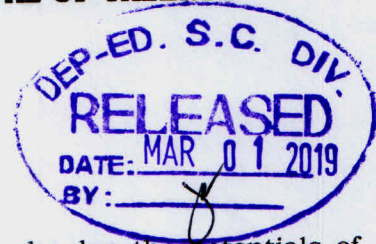


March 1, 2019

DIVISION MEMORANDUM
No. 60, s. 2019

**CONDUCT OF DIVISION PROJECT 3KM (KAYA KO, KAYA MO) FOURTH
QUARTER: JOB and TRADE FAIR cum FESTIVAL OF TALENTS**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Elementary and Secondary School Heads
This Division



1. In consonance with the thrust of the Department to develop the potentials of every Filipino learner, the field is hereby informed of this Division's CONDUCT of DIVISION PROJECT 3KM (KAYA KO, KAYA MO) FOURTH QUARTER: JOB and TRADE FAIR cum FESTIVAL OF TALENTS on **March 8, 2019** at Surigao City Gymnasium, City Hall Compound, Surigao City.
2. The objectives of this activity are to:
 - a. provide opportunity for employment of Senior High School future graduates;
 - b. provide opportunities for the learners to unconditionally exhibit and better hone their skills and talents;
 - c. scout potential contenders for the divisional, regional and national festival of talents and other contests.
 - d. substantiate the maxim "All work and no play makes Juan a dull boy";
 - e. display learners' performance outputs in all Senior High School (SHS) tracks offered (Technical - Vocational Livelihood (TVL), Arts and Design & Academic)
 - f. develop the values of teamwork, camaraderie, self-discipline, self-worth, respect and others.
 - g. execute capacity development project through provision of inclusive social avenue for the learners to participate and learn in all aspects of the life of the school; and
 - h. mainstream Gender and Development perspective whereby all human beings are free and equal in dignity and rights.
3. Performances should be limited to a maximum of five (5) minutes only showcasing skills for the specific track / specialization with integration across learning areas of the 4th quarter competencies and performance standards.
4. The Trade Fair will be arranged by track and by specialization as reflected in the attached hall arrangement plan (annex 2). Outputs / products of the SHS students shall be labeled and displayed in a 2.5 x 8 ft. skirted table (royal blue satin). Additional display shelves may be used.

5. The activities do not require any school to grade the students as regards their attendance to the conduct of these activities; however, the attendance of both students and teachers should be strictly monitored by the school heads and District Supervisors.
6. The event is scheduled as follows:
 - Part I (8:00 - 11:00 AM) - **Job Fair** at the Division Library Hub (SHS T-shirt)
 - Part II (1:00 - 04:00 PM) - **Trade Fair & Festival of Talents** (Division T-Shirt)
 - Part III (4:00 - 05:00 PM) - **Recognition of Immersion Partners** (Partners will be in Casual Wear)
7. Attached are the following: Schedules of Pre-work Activities (annex 1), Hall Arrangement (annex 2), Working Committees (annex 3), Breakdown of Participants (annex 4) and the Program (annex 5).
8. Expenses incurred in the rehearsals, putting - up of displays, procurement of costumes and props, travelling of performers and the recognition of immersion partners shall be charged against school MOOE and other local funds while all other expenses shall be charged to the Division MOOE subject to the usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of this Memorandum is desired.

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FLORENCE E. ALMADEN, CESE
OIC- Schools Division Superintendent
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To be indicated in the Perpetual Index under the following subjects:

PROJECTS SCHOOLS FESTIVALS ACTIVITIES OUTPUTS

SCHEDULE OF PRE-WORK ACTIVITIES

DATE & VENUE	ACTIVITY	IN CHARGE	PERSONS INVOLVED
March 4 SDO Function Hall	Final Convergence	Focal Person	Production Team Working Committees
	Critiquing of AVPs -Recognition of Immersion Partners (3 min) -Success Stories (3 min)	AVP Editors Script Writers	School Heads SHS Coordinators AVP Editors AVP Script Writers
March 4 1:00 PM to 4:00 PM	Workshop for TVL Presentation	Ronald Allan A. Arcayera, SST-II	SHS Coordinators (TVL Schools) Chosen Students
March 5 & 6 8:00 AM to 4:00 PM	1 st and 2 nd Rehearsal	Noemi D. Lim EPS/SHS Coordinator	CID Chief Production Team PSDS
March 7 8:00 AM to 4:00 PM	Technical Rehearsal	Production Team: Hermiette F. Lerog Ronald Allan A. Arcayera Mark Anthony T. Bangao Catalino A. Gesta	School Heads SHS Coordinators All Performers
	Putting-up of Displays Hall and Stage Preparation	Alexander M. Dubduban Wenefredo T. Cornita	All Concerned
March 7 1:00 – 4:00 PM	Hall & Document Preparations for the Job Fair	Ruth R. Edradan, ASP II Fernalyn C. Mozar Louredil F. Longgos SHS Coordinators	SHS Coordinators Applicants (at least 5 per school) Note: Pertinent Papers must be checked & collected by SHS Coordinators a day before.

TVL Performance	<p>Schools included in TVL Performance</p> <ol style="list-style-type: none"> 1. SCNHS-SMAW (1) 2. Capalayan NHS- Housekeeping Cookery (2) 3. SCNHS-Bread & Pastry & FBS (2) 4. San Jose NHS-EIM (1) 5. Anomar NHS-Agri-Crop (1) 6. Mat-I NHS-EIM (1) 7. Lipata NHS-Wellness (1) 8. Libuac NHS-Tailoring (1) 9. Ipil NHS-Tourism (1) 10. Cantiasay NHS-Food Processing (1) 11. Nonoc NHS-EIM (1) 12. Patricio Bernaldez NHS-CSS (1)
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WORKING COMMITTEES

COMMITTEE/TASK	IN-CHARGE
Attendance	Enicyl C. Flores Gina A. Janier Jimmy A. Sugse Jr.
AVP Editors	Charlton C. Ga Roderick C. Estrella Ronald Allan A. Arcayera Jesin E. Joshue
AVP Scriptwriters	Arnez Jewell D. Manlimos Ronald Allan A. Arcayera Reymond A. Mosquito Cheryl Grace B. Sering
Certificates	Nathaniel A. Abris
Communication	Focal Person
Display	Respective Schools
Documentation (Narrative Report with Pictures)	Alwin G. Ga Angelie D. Echin Carascians Documenter Karyl John C. Feril
Food	Juliet M. Badajos Niezziell P. Libay Claide Louie M. Tulang Emgen L. Sadsad
Hall Arrangement, Sound System & Flag	Surigao City National High School
Invitation of Immersion Partners	SHS Coordinators
Job Fair	Ruth R. Edradan, ASP II Fernalyn C. Mozar, SST-II Caraga RSHS Louredil F. Longos, SST-II Caraga RSHS SHS Coordinators
Layout Artists : Tarpaulin, Button Pins & NC Passers	Achilles Zerda Rutchilito M. Manlimos Roderick C. Estrella
Online Evaluation	SHS Coordinators
Plaques	Dariel T. Bagtaso & SHS Coordinators
Procurement and Liquidation	Division BAC Grace Kristine C. Canama Leo Letim Paul P. Dotillos
Production Team / Choreographers	Hermiette F. Lerog, PI, San Jose NHS Wenefredo L. Cornita Ronald Allan A. Arcayera Mark Anthony T. Bangao Alexander M. Dubduban Catalino A. Gesta
Program & Invitation	Charlton Ga SHS Coordinators
Program Hosts	Joshua Sobrecaray, CRSHS Jeddah Hugo, CRSHS
Reception and Lei	Juvy Abian SHS Coordinators
Skirting (Presidential Table, Secretariat)	Claide M. Tulang
Stage Decoration & Ribbon Cutting	Wenefredo L. Cornita Jr.
Technical Directors	Kevin Adrian M. Rosas Rey F. Miraflor Roderick C. Estrella
Supervision of Display & Presentations	School Heads
Technical Assistance	EPSs & PSDSs
Focal Person/Coordinator	Noemi D. Lim
Supervision	Elizabeth S. Larase, SGOD Chief Carlo P. Tantoy, PhEdD, CID Chief

**DIVISION PROJECT 3KM (KAYA KO, KAYA MO) FOURTH QUARTER:
JOB and TRADE FAIR cum FESTIVAL OF TALENTS**

PROGRAM

Part I 8:00 – 11:00 AM Job Fair – (Library Hub)
Part II 1:00 – 5:00 PM Trade Fair & Festival of Talents (City Gymnasium)

CUTTING OF RIBBON

OPENING PROGRAM

National Anthem -Alda A. Iligan, SST-III Taft NHS
Opening Prayer -CRSHS
Words of Welcome
& Acknowledgment of Participants -Elizabeth S. Larase, SGOD Chief
Statement of Purpose -Carlo P. Tantoy, PhEdD, CID Chief
Messages -Hon. Ernesto T. Matugas, City Mayor
-Hon. Sol F. Matugas, Provincial Governor
AVP (Rationale) Updates on the Implementation of SHS in Surigao City Division

VARIETY SHOW

I. Production Number (30 minutes)

No. of Students

- a. Dance/Contemporary/Folkdance
 - i. Caraga Regional Science High School 15
 - ii. Cabrera-Altres NHS-5 students 5
- b. Group Singers/Individual Singers
 - i. Surigao City National High School 2
 - ii. Taft National High School 1
 - iii. Cabrera-Altres NHS 1
 - iv. Wilfredo D. Rafols MNHS 3
- c. Performances
 - i. All Senior High Schools 1 per specialization

II. Parade of the Different Tracks, Strands (20 minutes)

- a. Each participant from the different strands will wear their respective occupational attires in a form of fashion show 1 per specialization

III. Success Stories (20 minutes)

- a. Kolehiyo (strictly 3-minute VTR)
 - i. Caraga Regional Science HS- 1 or 2 singer/s
- b. Trabaho (strictly 3-minute VTR)
 - i. Taft National High School-1 or 2 singer/s
- c. Negosyo (strictly 3-minute VTR)
 - i. Surigao City NHS-1 or 2 singer/s

IV. Performances by Track (60 minutes)

- a. Academic
 - i. Caraga Regional Science High School (3) (strictly 5 minutes)
c/o Alexander M. Dubduban
- b. TVL
 - i. c/o Dr. Ronald Allan A. Arcayera-SST-II SCNHS
- c. Arts and Design
 - i. Cabrera-Altres NHS (7) (strictly 5 minutes) c/o Wenefredo T. Cornita

V. Awarding of Plaque of Appreciation to the Stakeholders (20 minutes)

- a. Opening Salvo for Awarding

VI. FINALE (8 minutes)

Total no. of hours (entire show): 2 hours and 58 minutes

Hosts:

Joshua Sobrecaray, CRSHS & Jeddah Hugo, CRSHS

