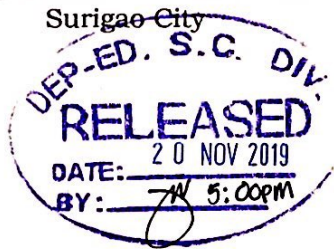
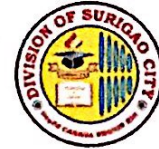




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Caraga Administrative Region  
**DIVISION OF SURIGAO CITY**



November 20, 2019

**DIVISION MEMORANDUM**  
 No. 374 , s. 2019

**ORIENTATION ON VALIDATION AND MONITORING OF LEARNING RESOURCES**

To: Asst. Schools Division Superintendent  
 Chiefs, CID & SGOD  
 Public Schools District Supervisor  
 District Property Custodian  
 This Division

1. In preparation for the scheduled validation and monitoring of delivered LRSs by the Bureau of Learning Resources on November 26 – 29, 2019, this division will conduct an Orientation on the Validation and Monitoring Activities on November 21, 2019, at 3:00 PM at the CID Office.
2. The participants are the following:
  - Division Supply Officer
  - LR Staff
  - Public Schools District Supervisor
  - District Property Custodian
3. Expenses incurred shall be charged to Local Funds.
4. Immediate dissemination of this memorandum is highly desired.

*[Signature]*  
 KAREN L. GALANIDA, CESO VI  
 Schools Division Superintendent

Reference: Letter for the Office of the Director, Bureau of Learning Resources

To be indicated in the **PERPETUAL INDEX** under the following subjects:

**LIBRARY                      LEARNING RESOURCE                      DISTRICT OFFICE                      SCHOOL**

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*"We serve with Goodness, Openness & Dignity"*



Department of Education  
**BUREAU OF LEARNING RESOURCES**  
Ground Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave, Pasig City  
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634-1054 \* 634-1072 \* 634-0901



*Office of the Director*

November 4, 2019

**FRANCIS CESAR B. BRINGAS**  
OIC-Regional Director  
DepED Regional Office XIII  
Km. 3, Libertad St., Butuan City

Attention: All Schools Division Superintendents, CLMD Chief,  
Education Program Supervisors (EPS) in-charge of the  
LRMs (Regional and Division Offices) and Division  
Supply Officers

Dear Director Bringas:

The Bureau of Learning Resources (BLR) will conduct validation and monitoring of delivered LRs, monitor the implementation of Library Hubs and school libraries, gather data on LR Inventory and consolidated Mother Tongue Reports used in schools, retrieve Certificates of Acceptance (if available), and visit elementary and secondary schools from November 26-29, 2019.

In view of the above, may we request the assistance of the CLMD Chief and the Education Supervisor (EPS) in-charge of the LRMS to assist the BLR staff in the conduct of said activity. Please see the attached program.

The participants to this activity are selected Public School District Supervisors (PSDS), Division LR Supervisors and Supply Officers. In case there is no PSDS in the Division, the Central School Principal/s shall attend the said activity.

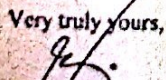
Expenses to be incurred during the conduct of the activity such as meals and snacks (for the orientation and debriefing), travelling expenses and per diem shall be charged against the downloaded funds to your region. Please see the attached breakdown.

On this note, may we request the Schools Division Superintendents to select the PSDS who will join the activity based on the number of PSDS per division. All participants **MUST** attend the orientation at the Regional Office prior to the actual conduct of monitoring and debriefing for feedbacks and submission of reports.

For any query or clarification, please contact Ma. Concepcion T. Barrera, Project Development Officer II, at telephone number (02) 8634-0901, (02) 8631-4985 or email to Barrera\_sionee@yahoo.com.

Thank you in anticipation of your positive response to this request.

Very truly yours,

  
**EHEL B. CARAG**  
Director III  
Officer-In-Charge, Office of the Director IV

Attach: as stated