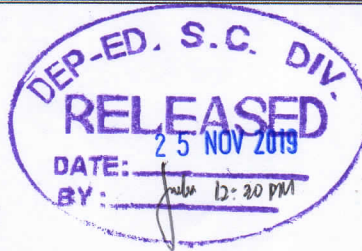




**SCHOOLS DIVISION OFFICE OF SURIGAO CITY**

M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province  
Telephone Number: Frondesk (086) 826-1268



November 22, 2019

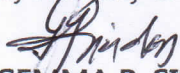
**DIVISION MEMORANDUM**

No. 283 s. 2019

**TO :** Chief, Schools Governance and Operations Division (SGOD)  
Chief, Curriculum Implementation Division (CID)  
This Division

**FROM :** KAREN L. GALANIDA, PhD, CESO VI  
Schools Division Superintendent

By Authority of the Surigao City SDO Schools Division Superintendent:

  
GEMMA P. SINDAY, LLB, EdD  
Administrative Officer V <sup>30</sup>  
Officer-in-Charge  
Office of the Schools Division Superintendent

**SUBJECT : 2019 18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN (VAW)**

1. The 18-Day Campaign to End Violence Against Women (VAW) with this year's theme **VAW-free community starts with me** is a global campaign which aims to eliminate all forms of violence against women through raising awareness about gender-based violence, strengthening local work and establishing a link between local and international work to end VAW. It is being observed globally from November 25 to December 12;
2. The said observance was nationally made through Proclamation No. 1172, s. 2006 declaring November 25 to December 12 as the 18-Day Campaign to End Violence Against Women (VAW). It was strengthened after President Benigno Simeon Aquino III signed Republic Act 10398 (2013) which declares November 25 every year as the "National Consciousness Day for the Elimination of Violence Against Women and Children." The said law also mandates key agencies to undertake activities designed to raise public awareness on VAW;

Received  
ENRIETA B. TORATA 11/22/19/5:40 PM



**SCHOOLS DIVISION OFFICE OF SURIGAO CITY**

M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province  
Telephone Number: Frondesk (086) 826-1268

3. This is also consistent with the pronouncements of President Rodrigo Roa Duterte in his First and Second State of the Nation Addresses (SONA) to put an end to VAW and implement Magna Carta of Women down to the barangay level;
4. Relative to the foregoing, the Provincial Government of Surigao Del Norte invited-us once again through the Provincial Gender and Development Coordinating Council (PGADCC) to be part of the said activity being a member of the same. Thus, this Schools Division Office (SDO) has deemed that a continuous drive for women empowerment awareness must be participated thereto;
5. All School Heads and SDO Section Heads, and select school and SDO-Based office human resource are required to participate in the kick-off activities on **November 25, 2019**. The School Heads will determine the attendees from their respective schools.
6. However, the School Heads must ensure the *observance no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*;
7. Each school is required to prepare **Attendance Sheet (AS)** to be filled out by its respective human resource only. The soft copy of the AS will be provided by the Personnel Section Team. The duly filled out soft and hard copies of the same must be submitted to the said Section for consolidation and inclusion to the annual GAD Accomplishment Report (GAR);
8. Any activities attended must be supported with AS and pictures for Mode of Verification (MOV) as attachments to the GAR;
9. Ten (10) central schools and all secondary schools together with the SDO-Based Office human resource are required to simultaneously hang the advocacy tarpaulin at the school/division office's front gate at 7:30 in the morning on November 25, 2015. Advocacy design is herein enclosed (labeled as *Enclosure No. 1*) and soft copy is available at <https://drive.google.com/drive/folders/1nUhzoaEFaW9IRCAa1SbHlaOsEoCL-ZZT>;
10. Enclosed also is the official Schedule of Activities (labeled as *Enclosure No. 2*) provided by the PGADCC for proper reference;
11. For more details, all concerned may coordinate with the following human resource:
  - a. Farrah C. Coniate - Human Resource Management Officer / SDO GAD Secretariat (0917) 798-3544; and
  - b. Donna Marchie A. Nocon-Sabandal - Administrative Assistant II / PGADCC Secretariat





**SCHOOLS DIVISION OFFICE OF SURIGAO CITY**

M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province  
Telephone Number: Frontdesk (086) 826-1268

12. All expenses to be incurred on this activity shall be charged to School and SDO MOOEs subject to the usual government accounting and auditing rules and regulations;
13. Wide and immediate dissemination of this memorandum is highly desired.

Enclosure : 2 (as stated)  
Reference/s : Proclamation No. 1172, RA 10398 (2013), and Letter of Invitation from Provincial Government of Surigao Del Norte  
Allotment : 3 and 4

To be indicated in the perpetual index

GAD Accomplishment Report (GAR)

GAD Monitoring and Evaluation

GAD Advocacy

Violence Against Women

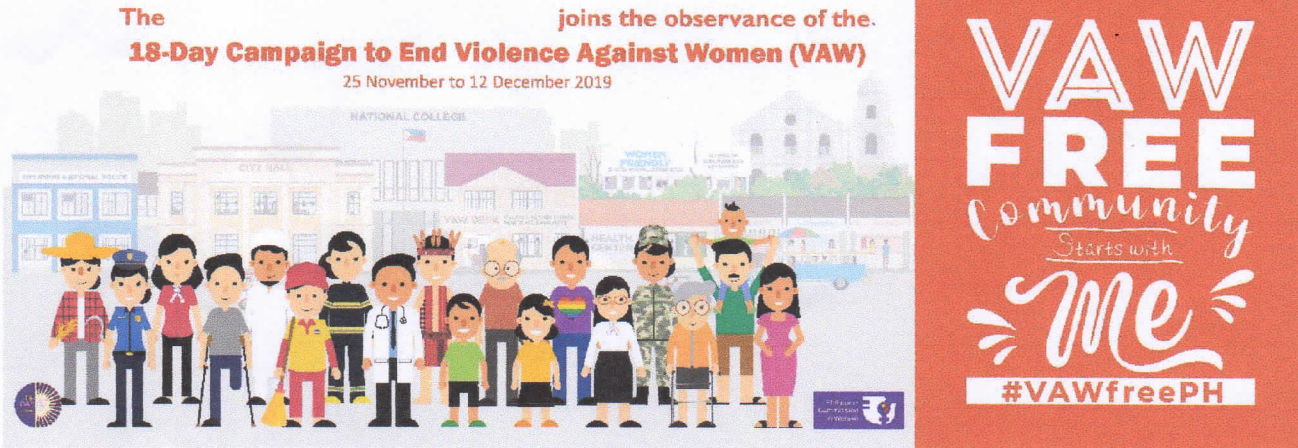
Women Empowerment



**SCHOOLS DIVISION OFFICE OF SURIGAO CITY**

M. Ortiz Street, Barangay Washington, Surigao City, Surigao Del Norte Province  
Telephone Number: Frontdesk (086) 826-1268

Enclosure No. 1 of Division memorandum No. 383, s. 2019



Streamer Specifications

**2019 18-Day Campaign to End Violence Against Women Streamer**

This is the official streamer for the 2019 18-Day Campaign to End VAW. The design can be downloaded [here](#).



**Streamer specifications:**

- Dimensions: 4 ft. (height) x 11 ft. (width)
- Font color/background: #df5107
- Fonts used:
  - The [Insert AGENCY NAME here]**
  - VAW**
  - FREE**
  - Community starts with*
  - Me*
  - Calibri
  - Introline
  - Montserrat Blade
  - Thursday Vibin
  - Ripe Apricots
  - Satisfy (or other appropriate font)

- Notes:
- The photo (.JPG) and photoshop (.PSD) files of the streamer design are provided in the download folder indicated above.
  - Aside from your agency/organization's name and logo, please do not superimpose other graphics and/or text not related to the 18-Day Campaign to End VAW.
  - The tarpaulin may be resized to fit agency posting spaces as long as the width-height proportion is maintained.





Enclosure No. 2 of Division memorandum No. 323, s. 2019

### SCHEDULE OF ACTIVITIES

| DATE                      | ACTIVITIES   | VENUE  | RESPONSIBLE OFFICE   |
|---------------------------|--|--|--|
| November<br>25 / Monday   | Mass, 5:30 a.m.  | San Nicolas de Tolentino<br>Parish Cathedral | Gender & Health and Environment<br>Sub-Committee   |
|                           | Flag Raising, 7:45 a.m.  | City Hall Compound                           | City Government of Surigao   |
|                           | Motorcade, 8:00 a.m. to 9:00<br>a.m.   |  | City PNP   |
|                           | Opening Program  | City Gymnasium                               | Gender & Health and Environment<br>Sub-Committee   |
|                           | Tabo & Tyange2x sa City Hall   | City Hall Compound                           |  |
| November<br>29 / Friday   | Adopt a Tree Program, 6:00 a.m.  | Landfill Area, Brgy. Silop,<br>Surigao City  | City Government of Surigao   |
| December<br>1 / Sunday    | World AIDS Day   |  |  |
| December<br>03/ Tuesday   | Symposium on HIV/AIDS  | City Schools                                 | Department of Education  |
| December<br>7 / Saturday  | Medical Services<br>Dental Services<br>Paralegal Services  | City Gymnasium                               | City Health Office (CHO), Provincial<br>Health Office (PHO), Prosecutor's<br>Office, Regional Trial Courts (RTC),<br>Integrated Bar of the Philippines<br>(IBP), DDB/PADAC, City Social<br>Welfare and Development (CSWD),<br>Provincial Social Worker and<br>Development (PSWD), Crisis Center,<br>City/Provincial PNP VAW Desk and<br>City/Province Department of<br>Education (DepEd) |
| December 10<br>/ Tuesday  | Gift Giving Day/Wellness<br>Program  | City Cultural Center                         |  |
| December<br>12 / Thursday | Culmination Program, 1:00 p.m.<br><br>Christmas Party for the GADCC<br><br>Attire:<br><br>ORANGE T-SHIRT | To be announced                              |  |