



Republic of the Philippines
DEPARTMENT OF EDUCATION
DIVISION OF SURIGAO CITY
Surigao City



DIVISION MEMORANDUM
No. 387, s. 2019

November 25, 2019

**TRAINING-WORKSHOP ON THE REVIEW AND ENHANCEMENT
OF CONTINGENCY PLAN**

To: Assistant Schools Division Superintendent
SGOD Chief
CID Chief
Education Program Supervisors
District Instructional Supervisors
Elementary and Secondary School Heads
This Division



1. Pursuant to OUA Memorandum 12-0819-0309 from the office of Undersecretary Alain Del B. Pascua, schools are mandated to craft and enhance their contingency plans. This Division will conduct a 2-Day Training-workshop on the review and enhancement of contingency plan on November 28-29, 2019 at Mt. Bagarabon Resort, Mabua, Surigao City.
2. This training-workshop aims to:
 - a. enhance and revisit existing contingency plan of the school
 - b. conform contingency plans to the enhanced format from DepEd central office
3. School DRRM Coordinators of both elementary and secondary are the participants of the said activity, Coordinators shall bring with them a laptop and extension wire and school basic information (e.g. historical background, geographical information and demographic details and previous contingency plan)
4. Immediate and wide dissemination of this memorandum is desired.

for:
KAREN L. GALANIDA, PhD, CESO VI
Schools Division Superintendent

Allotment: 4

To be indicated in the Perpetual Index
under the following subjects:

CONTINGENCY PLAN
DRRM

We Serve with GOD... (Goodness, Openness, Dignity)