



To be filled by BAC
 Secretariat staff only:
 Control No.: _____

Office of the Bids and Awards Committee

BIDDER'S INFORMATION SHEET

Directions: Please fill out all information requested **legibly**. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

PROJECT NO.: FY-2022-GOODS-023
 PROJECT: SUPPLY AND DELIVERY OF ORIGINAL INKS TO BE USED FOR THE
PROVISION OF LEARNING RESOURCES TO KINDER TO GRADE 12 LEARNERS
FOR QUARTER 4 OF SY 2021-2022 AND SUCCEEDING QUARTERS OF SY 2022-
2023

TOTAL ABC: PHP 2,087,920.00

DATE : _____

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: _____

ADDRESS : _____

TEL. NO(S). : _____

FAX NO(S). : _____

EMAIL ADD. : _____

PERSON MANAGING AFFAIRS OF THE FIRM

NAME : _____

POSITION : _____

TEL. NO. : _____

MOBILE NO. : _____

AUTHORIZED REPRESENTATIVE

NAME : _____

POSITION : _____

TEL. NO. : _____

MOBILE NO. : _____

Where did you find out about this project? PhilGEPS DepEd website Bulletin Board

Bid Docs: OR No: _____ Date: _____ Amount: _____

Document(s)	Received by		Date Received
	Printed Name	Signature	
Bidding Documents			

Notes:

- Interested Bidders may signify their intent to purchase the Bidding Documents through email at robertsherwin.betita@deped.gov.ph by accomplishing this form.
- Upon receipt of the bidder's information sheet, the BAC Secretariat will send through email the details of the DEPED SURIGAO CITY Trust Fund Account for payment.
- Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.
- Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.

