



Republic of the Philippines  
**Department of Education**  
 REGION XIII – CARAGA  
 SCHOOLS DIVISION OFFICE OF SURIGAO CITY

## INVITATION TO BID FOR PROCUREMENT OF SAFETY AND EMERGENCY SUPPLIES AND EQUIPMENT FOR SELECT SCHOOLS

1. The *Department of Education Division of Surigao City*, through the GAA intends to apply the sum of *ONE MILLION FOUR HUNDRED FIFTY THOUSAND FIVE HUNDRED PESOS (PHP 1,450,500.00)* being the ABC to payments under the contract for *FY-2023-GOODS-082*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
  
2. The *Department of Education Division of Surigao City* now invites bids for the Procurement of the following items, to wit;

Item No.	Item Description	Technical Specifications	
1	15 sets Portable Public Address System	Genuine Portable Trolley Speaker System (2 wireless mic rechargeable, Guitar input, auxillary in/out input).	
2	30 sets Trauma Bag with Contents for 20-25 persons	1. Hand Suction Pump 1pc	21. Alcohol Pre pads 30pcs
		2. Resuscitator Bag 1pc	22. Povidone Pre pads 10pcs
		3. CPR Pocket Mask 1pc	23. Antiseptic towelette 5pcs
		4. Guedel Airway #0, #3 2pcs	24. Wet Tissue (soap) 5pcs
		5. Clinical Thermometer 1pc	25. Neuro Hammer Taylor 1pc
		6. Mouth Opener 1pc	26. Surgical Tape 1/2" 3pcs
		7. Disposable Syringe 10cc 2pcs	27. Eye pad sterile 5pcs
		8. Tongue Forceps 1pc	28. Triangular Bandage 2pcs
		9. Blade Scalpel 1pc	29. Gauze pad 3×3 sterile 10pcs
		10. Blood Lancet 2pc	30. Cotton ball 5g 5packs
		11. Wooden Tongue Depressor sterile 5pcs	31. Plaster strips 50pcs
		12. Surgical Scissors 1pc	32. Cotton Applicator sterile 20pcs
		13. Dressing Tweezers 1pc	33. Elastic Bandage 3" 3 rolls
		14. Safety Pins 10pcs	34. Compressive Pad Bandage 80mm 2rolls


		15. Sterile Latex Gloves 2pairs	35. Compressive Pad Bandage 100mm 1 roll
		16. Sphygmomanometer 1pc	36. Elastic Crepe Bandage, 2" 2rolls
		17. Stethoscope 1pc	37. Elastic Crepe Bandage, 4" 2 rolls
		18. Malleable Splint 1pc	38. Emergency Gold Blanket 2pcs
		19. Tournique Retractable 1pc	39. Diagnostic penlight 1pc
		20. Ice bag 6" 2pcs	40. Disposable Wastage Bags 3pcs
3	30 sets Fire Extinguisher	5lbs cylinder, dry chemical abc type with two years warranty	
4	30 sets Fire Cabinet and Fire Hose	FIRE HOSE CABINET with complete accessories; Fire Hose Cabinet = 32 x 27 x 7 1/4 (100Ft) , Aluminum Frame, Steel Body , Gauge 18 Painted RED inside and outside with Lock, Keys	
5	30 sets Power Sprayer	High Pressure Washer 100% Original	
6	150 pieces Traffic Vest	Adjustable Safety Vest Security High Visibility Portable Reflective	

Delivery of the Goods is required in *fifteen (15) days after the issuance of the Notice to Proceed*. Bidders should have completed, within *twenty-four (24) months* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the *Department of Education Division of Surigao City* and inspect the Bidding Documents at the address given below during regular office hours, *8:00AM to 5:00PM, Mondays to Fridays*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *October 30, 2023* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of five thousand pesos (PHP 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through electronic mail*.
6. The *Department of Education Division of Surigao City* will hold a Pre-Bid Conference on *November 7, 2023, 10:00AM* at the *Office of the Assistant Schools Division Superintendent, Schools Division Office of Surigao City, M. Ortiz St., Surigao City* and/or through video conferencing *via Google Meet with the link <https://meet.google.com/fgz-huve-rbr>*, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before *November 21, 2023, 2:00 PM. **Late bids shall not be accepted.***
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on *November 21, 2023, 2:00 PM* at the Office of the Assistant Schools Division Superintendent, Schools Division Office of Surigao City, M. Ortiz St., Surigao City and/or through video conferencing *via Google Meet with the link <https://meet.google.com/fgz-huve-rbr>*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity provided they present a Special Power of Attorney (SPA).
10. The *Department of Education Division of Surigao City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
*Robert Sherwin S. Betita  
Office of the Bids and Awards Committee,  
Department of Education, Division of Surigao City  
M. Ortiz St., Brgy. Washington,  
CV Diez Central Elementary School Compound, Surigao City  
[surigao.city.procurement@deped.gov.ph](mailto:surigao.city.procurement@deped.gov.ph)  
09466410658  
[www.depedsc.com](http://www.depedsc.com)*
12. You may visit the following websites:  
  
For downloading of Bidding Documents:  
*<https://depedsc.com/procurement/bid-opportunities/>*  
  
For online bid submission:  
*Will be provided after payment of Bidding Documents*

*October 30, 2023*

  
**LAILA F. DANAQUE, EdD, CESO VI**  
Chairperson, Bids and Awards Committee