



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OFFICE OF SURIGAO CITY

**INVITATION TO BID FOR PRINTING AND DELIVERY
OF SELF LEARNING MODULES FOR SELECT GRADE
LEVELS FOR THE PROVISION OF LEARNING
RESOURCES FOR SY 2025-2026**

1. The *Department of Education Division of Surigao City*, through the *GAA (Current)* intends to apply the sum of *ONE MILLION EIGHT HUNDRED SIXTY THOUSAND EIGHT HUNDRED TWENTY FIVE PESOS (PHP 1,860,825.00)* being the ABC to payments under the contract for *FY-2025-GDS-069*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Education Division of Surigao City* now invites bids for the Procurement of the following items, to wit;

Booklet size: A4 (8.3" x 11.7")

Cover stock: Foldcote Cal. 12 solid white

Inside pages uncoated text paper Basis wt. 70 gsm with -3%; Opacity 90% with -3%; Brightness 80% with -3%

Colors:

Cover 4 colors with 1 Side UV Coating

Inside pages Black

back-to-back print

Finishing/Binding: Saddle stitch

See attached details for printing.

Delivery of the Goods is required in *sixty (60) days after the issuance of the Notice to Proceed*. Bidders should have completed, within *twenty-four (24) months* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the *Department of Education Division of Surigao City* and inspect the Bidding Documents at the address given below during regular office hours, *8:00AM to 5:00PM, Mondays to Fridays*.

5. A complete set of Bidding Documents may be acquired by interested Bidders on *June 4, 2025* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of five thousand pesos (PHP 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through electronic mail*.
6. The *Department of Education Division of Surigao City* will hold a Pre-Bid Conference on *June 11, 2025, 2:00PM* at the *Office of the Assistant Schools Division Superintendent, Schools Division Office of Surigao City, M. Ortiz St., Surigao City* and/or through video conferencing *via Google Meet with the link <https://meet.google.com/fgz-huwe-rbr>*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before *June 23, 2025, 2:00 PM*. **LATE BIDS SHALL NOT BE ACCEPTED.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14. **PRINTED SAMPLES MUST BE PROVIDED DURING THE BID OPENING.**
9. Bid opening shall be on *June 23, 2025, 2:00 PM* at the Office of the Assistant Schools Division Superintendent, Schools Division Office of Surigao City, M. Ortiz St., Surigao City and/or through video conferencing *via Google Meet with the link <https://meet.google.com/fgz-huwe-rbr>*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity provided they present a Special Power of Attorney (SPA).
10. The *Department of Education Division of Surigao City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Robert Sherwin S. Betita
Office of the Bids and Awards Committee,
Department of Education, Division of Surigao City
M. Ortiz St., Brgy. Washington,
CV Diez Central Elementary School Compound, Surigao City
surigao.city.procurement@deped.gov.ph
09466410658
www.depedsc.com
12. You may visit the following websites:

For downloading of Bidding Documents:
<https://depedsc.com/procurement/bid-opportunities/>

June 4, 2025


GILBERT L. GAYRAMA, PhD, CESO VI
Chairperson, Bids and Awards Committee